

**GABRIOLA LAND AND TRAILS TRUST  
BOARD OF DIRECTORS MEETING  
January 12 2010. WI Hall**

**Present:** Colin Masson (Chair), Tom Cameron, Jenni Gehlbach, Barb Hague, Kerry Marcus, John Peirce, Steve Struthers, Bob Smith, Duane West, Randy Young, John Orr,

**Regrets:** Dyan Dunsmoor-Farley, Christine Purfield, Carol Boyce,

1. Meeting called to order at 7:35.
2. **Agenda** – addition of website item . Motion to approve agenda made by Jenni Gehlbach, seconded by Tom Cameron. Carried.
3. **Minutes of December Board meeting** – Motion to adopt minutes of the December 8, 2009 Board meeting made by Steve Struthers, seconded by Jenni Gehlbach. Carried.
4. **Treasurers/Membership Report** – Financial statement attached. The membership total is down by about 20, but no particular concern at this point.

**Motion tabled by Steve Struthers, seconded by Randy Young to amend signing authority for the Society:**

**“the following Directors area to serve as the only signing authorities on all banking and investment accounts of GaLTT.**

**Dyan Dunsmoor-Farley**

**Colin Masson**

**Kerry Marcus**

**John Pierce**

**This resolution can be in effect once delivered to the Credit Union and has the effect of add John Pierce to the list, and removing Carol Boyce.” Kerry will prepare the resolution and deliver to the Credit Union**

**CARRIED**

**5. New Business –**

**Bike path ad-hoc group** – discussion potential linkage with GaLTT’s tunnel trail. This seems to be more of a ‘bike lane’ project associated with widening roads as upgrades occur. A Board member at the IT meeting Jan 29<sup>th</sup> would be good for further information.

**Fundraising through coffee sales** – discussion and no support to sell coffee as a fundraiser. Kerry to write a letter of thanks, GaLTT would graciously accept a donation as an eligible charity, however sales on their behalf would not be consistent with Operation Policy 10 which states “10.1 GaLTT will not endorse or accept advertising from a commercial enterprise either for a fee or in exchange for promoting GaLTT activities. “

**Crown Land protection Measures** – advertised by provincial government. The lands mentioned are not on Gabriola. No action proposed.

**6. Old Business – 1) registered covenant holder process** – John Peirce reported that the Surveyor Generals office has requested a copy of our certificate of Incorporation as a Society. Randy had a copy to provide to John at the meeting. Also Form C required

- 2) **Gabriola Sustainability Center letter of support** – draft by Colin Masson tabled and accepted. A number of questions were discussed regarding land use, covenants, and items related to GaLTT’s mandate, etc. Jenny agreed to attend the scheduled brainstorming session Jan 21<sup>st</sup>. **Colin will format and mail the letter.**

3) **Danger trees in Petroglyph Park (heritage park area)** - need attention and permission from the appropriate Ministry to hire a faller. Dyan had indicated earlier that she would follow-up. Not clear if this has occurred. No further action until clarified.

7. **Reports** a) President's report – none

b) Priority projects to be discussed in camera.

c) **Parks and Trails** – Randy Young reported that the **boardwalk project at the Commons**, is complete and the community notified through the newspaper that Redwood now connects through the Commons to the areas of the school even in the wet season. Great work! \$5082 spent by GaLTT on this project.

**Boardwalk sections also completed in the Elder Cedar Nature Reserve** cedar swamp. Similar sections could be installed in the alder swamp area for estimated \$1200. Can Dyan proposed this to the ITF?

**Broom bash at Drumbeg is planned with John Orr Jan 24<sup>th</sup> while Randy is on vacation.**

d) **Acquisitions and Fundraising** – no report

e) **Member Services and Communications** – Barb Hague reports a edit/format complication with posting the Newsletter is on the web site and is working with Judy Preston on an acceptable solution. Tom Cameron expressed an interest in assuming some web tasks, and suggests a GaLTT table at the Film Festival would be a good idea with brochures and forms.

f) Board Committee – one new Board member proposed so far – Peter Llewellyn. Others would be good. The NaLT edible plants presenter will do a tour in the afternoon of the Board meeting (Feb 23) . The 707 off Fisher is suggested as a location. Discusson of newspaper notice required, email to members, and AGM details to be finalized at the Feb 9<sup>th</sup> meeting.

8) **Meeting adjourned to *In Camera* at 8:45**

**Minutes recorded and transcribed by Kerry Marcus.**

**GABRIOLA LAND AND TRAILS TRUST  
BOARD OF DIRECTORS MEETING  
February 9 2010. WI Hall**

**Present:** Dyan Dunsmoor-Farley (Chair), Tom Cameron, Jenni Gehlbach, Barb Hague, Kerry Marcus, Steve Struthers, Bob Smith.

**Regrets:** Christine Purfield, Carol Boyce, Colin Masson, John Peirce, Duane West, Randy Young, John Orr.

**Observer:** Rufus Churcher

1. Meeting called to order at 7:35.
2. **Agenda** – Motion to approve agenda made by Kerry Marcus, seconded by Jenni Gehlbach. Carried.
3. **Minutes of January Board meeting** – Motion to adopt minutes of the January 12, 2010 Board meeting, with spelling of J. Peirce and Lisa Webster-Gibson corrected made by Steve Struthers, seconded by Bob Smith. Carried.
4. **Treasurers/Membership Report** – Treasurer was absent but reported nothing new since year end in accounts. Roles and responsibilities for the treasurer have been developed.
5. **New Business** –
  - **Thank you letter from the Commons** – Thanks to Randy Young and GaLTT for the boardwalk project at the Commons
  - **Gaming Grants petition request to sign from LTABC** – Discussion of the pros and cons of gaming funding and signing the petition. Agreed not the sign at this time.
  - **Ratepayers DogPoo bag program** - Randy requests GaLTT share funding for this program by funding the garbage pickup of \$210. Bob Smith moved, Barb Hague seconded. Carried.
  - **Re-Greening Project** – BC Hydro program funding for small scale community green projects up to \$5000 grant for buying plant materials. Discussed in relation to the 707 (no management plan yet) or Drumbeg (Gary oak). Consider the 707 first and if not consider Drumbeg as candidates for application. Action – Dyan to contact Giselle Rudischer, and if OK Bob Smith will make the application.
  - **Walk BC Grant** – program of up to \$5 K grants for walking programs aimed at new walkers. Trail maps and trail building projects seemed to qualify. Action- Kerry Marcus to make application on behalf of GaLTT.
  - **Bike Path initiative/Sustainable Gabriola** – Bob Smith and Tom Cameron attended a meeting on the subject. Islands Trust has endorsed that the group plot out potential routes and danger spots. The Regional Trails Plan includes a shared roadways concept and this could be a good fit – Tom to report back. Sweeping shoulders is important for these types of ‘trails’. Bob Smith to check with Emcon about sweeper schedules, feasibility, etc.
  - **Comment:** The Regional District of Nanaimo Parks and Trails Conceptual Plan references GaLTT as part of the solution. Tom will distribute the comments on the plan.
6. **Old Business** –
  - 1) **Registered covenant holder process** – Steve Struthers reported he has spoken to the Surveyor Generals office about our registration and they have requested a prototype of the kind of covenant that we might hold. We need to generate a document. Steve is looking for a WORD version of a document that can be edited to suit our needs. In progress.

- 2) **Danger trees in Petroglyph Park (heritage park area)** – there are 4 bad trees now that need attention and permission from the appropriate Ministry to hire a faller. No new action – still in progress.
- 3) **Gabriola Sustainability Center letter of support** – Jenni Gehlbach attended the scheduled brainstorming session Jan 21<sup>st</sup>. Lots of general discussion about ALR transfers for a portion, community housing for staff, perma culture, and protection by covenants, etc. that will require on-going dialogue in the community. GaLTT's interest in a trail easement to connect the 707 to South Road is positively received. Jenni will remain the contact connection to this project to update the Board.

7. **Reports** a) President's report – none this month

b) Priority projects to be discussed in camera.

c) **Parks and Trails** – Randy Young reports that a second **boardwalk** project in the **Elder Cedar Nature Reserve** has been proposed to the ITF for the 'alder swamp' area estimated at a cost of \$1200. Further discussion about advertising this trail as not the objective of the Reserve. Jenni questioned the Valdes Provincial Park as part of GaLTT's 'jurisdiction'? The Constitution and by-laws are specific to Gabriola. The Stairs at **Spring Beach** are in need of replacing once again. The RDN holds the license on this beach access, they are aware of the problem and have committed funds to this project (Tom Cameron).

– Barb Hague reports she is prepared to order a dozen reflective vests with GaLTT logo for safety of trails crew working on the Tunnel Trail in particular. Board suggests an expenditure of \$150 to \$200 would be appropriate.

d) **Acquisitions and Fundraising** – no report

e) **Communications/Member Services** – Trails map update is the next project, usually printed for the May long weekend. Discussion of changes required, the status of 707 trails and the problem of the coloured trail markers that continually disappear that make it very difficult. Tom Cameron will draft a letter to the RDN from GaLTT about the status of the 707 Management Plan.

f) Board Committee – AGM Planning – three new Board members proposed so far – Peter Llewellyn, Bob Weenk and Rufus Churcher. Discussion of agenda, last AGM minutes, other materials, gift basket door prize with Board member donations. The NaLT edible plants presenter will do a tour in the afternoon of the Board meeting (Feb 23), interested members can join the walk of Dyan's property and neighborhood.

**Meeting adjourned to In Camera at 9:05**

**Minutes recorded and transcribed by Kerry Marcus.**

## **GABRIOLA LAND AND TRAILS TRUST**

### **Board of Directors meeting**

**Tuesday April 13, 2010; WI Hall**

**Present:** Tom Cameron, C.S. (Rufus) Churcher, Dyan Dunsmoor-Farley, Jenni Gehlbach, Barb Hague, Peter Llewellyn, Colin Masson, Bob Weenk, Duane West, Randy Young.

**Absent:** David Boehm, Kerry Marcus, John Peirce, Bob Smith, Steve Struthers.

1. **Meeting called to order by Dyan Dunsmoor-Farley at 7:30pm**
2. **Agenda** – Addition made to Item 8, New Business: IT Planner for Gabriola, Pat Maloney will discuss the Locke Bay density transfer application and the Tait Road trail application.  
**MOTION to accept agenda as amended by Jenni Gehlbach, seconded by Barb Hague. Carried.**
3. Dunsmoor-Farley welcomed the new members of the board and referred them to the GaLLT documentation on line.
4. **ELECTION of Table Officers:**
  - a) The Board accepted John Peirce’s offer to continue as Treasurer.
  - b) The Board accepted Jenni Gehlbach’s offer to stand as Secretary.
  - c) **Randy Young nominated Tom Cameron as President, seconded by Colin Masson. Carried.**
  - d) The Board accepted Colin Masson’s offer to continue to act as Vice President.

**Dyan Dunsmoor-Farley handed the chair to Tom Cameron at 7.55pm.** Masson expressed the Board’s gratitude to Dunsmoor-Farley for her strong leadership during her term of office.
5. **Agenda item 8: Locke Bay presentation:** Since Pat Maloney had arrived Cameron deferred discussion of Agenda items 5, 6, & 7. Maloney presented the terms of the application and described the requirements and procedures the applicants must follow. The application is by Williamson & Associates (on behalf of Dr Rooks) to transfer 10 densities from two forestry-zoned parcels adjoining 707-acre Park to the area at Locke Bay that includes the saltwater marsh. The transfers and subsequent development would create 200 acres of new parkland with access to South Road, and also preserve the saltwater marsh at Locke Bay. The applicants are doing background work such as groundwater tests in the development area. The IT Staff Report will not go forward until after all background work is done—Maloney guessed June at the earliest. Decisions are unlikely to be made before Fall. She invited GaLTT to make a submission.

**DISCUSSION:** Young described the existing situation regarding informal trails down from Phase 4 to Sandwell Park, and the board noted GaLTT’s interests as follows:

- Examining the issues and how they fit with GaLTT’s objectives of maintaining legitimate public access while protecting sensitive ecosystems.
- Avoiding a situation like that in Peacock Bay with respect to the public shore access unsafely running down a ravine.
- Ensuring that if public access is routed through the creek bed in the area, it can be done without damage to the ecosystem. Wetlands need buffering and protecting. Sea-levels are rising and the salt marsh may well be inundated within 70 years.
- Having a proper environmental assessment of the affected area. Maloney said the applicant has agreed to assess what’s growing there, what lives there, geotechnical description, etc. and to do groundwater studies. The applicant is open to suggestions and alterations.

**ACTION: Tom Cameron told Maloney that GaLTT would present our inputs and questions to her regarding this application by the end of June.**

**Tait Road trail:** There was a brief discussion of the application (resulting from an estate settlement) to extend a road-dedication trail off Tait Road toward Federal lands. The issue was deciding between an 8-metre wide trail with a small pocket park and a 10-metre wide trail without the park.

**ACTION: GaLTT expressed preference for the wider trail without the pocket park. Young and Churcher will visit the site and confirm the appropriateness of that approach.**

Maloney invited GaLTT to make suggestions for the **OCP review** and left the meeting at 8.30pm.

**MOTION: Proposed by Jenni Gehlbach, seconded by Bob Weenk that a subcommittee be formed to look for flaws and omissions in the current OCP and develop a position for GaLTT to present to the OCP review process. Carried.**

**ACTION: Dyan Dunsmoor-Farley and Colin Masson volunteered to do this.**

**Further DISCUSSION of the Locke Bay application:** This may be a galvanizing issue regarding environmental assessments and development:

- The developing pattern of density transfers from interior, previously cleared lands to shore-land and view lots might not be in the best interests of conservation and protection of environmentally sensitive lands.
- The proposed lot configuration would focus impacts towards the slopes and the wetlands/marshes, so a closed system may be required. GaLTT should insist that a comprehensive environmental assessment of the proposal be implemented.
- As the Board develops its position in regard to this proposal, we should ensure that our members are consulted before making our position public.

**ACTION: Tom Cameron will draft a letter to IT staff briefly stating our immediate concerns regarding the Locke Bay density transfer application, which he will circulate to the board for feedback and then to the membership for input. Subsequently, GaLTT will continue to follow the application process closely.**

6. **Agenda item 5—ACTION: Tom Cameron will circulate a memo asking new Board members for their interests in committee memberships.**
7. **Agenda item 6—MOTION: Dyan Dunsmoor-Farley moved acceptance of the February 9 board meeting minutes as presented. Seconded by Jenni Gehlbach. Carried.**
8. **Agenda Item 7—**Treasurer Peirce was absent, but Dunsmoor-Farley briefly recapped our strong financial position, referring new members to our financial statements on line.
9. **Bicycle paths—MOTION: Proposed by Tom Cameron, seconded by Colin Masson, that the board of GaLTT supports in principal the content and objectives of the cycle plan 2010 Shared Roadways—Gabriola Island Bicycle Route Plan as prepared by the Ad Hoc Gabriola Transportation Committee for presentation to the Local Trust Committee on April 15, 2010. Carried.**
10. **Reports:** (Duane West left the meeting at 9pm) There was no President's report.  
**Trails:** Young reported recent work on trails down to Redwood, in Elder Cedar, and from Coats Road to Coats Marsh, and large-scale broom removal on Drumbeg using our six new loppers. He recognised the contribution of the Lions Club members who attended. A second broom bashing will occur with the Lions on April 18<sup>th</sup>. Removed brush has been laid over blackberries. We have around \$600 credit at Arbutus Lumber. Peirce has discussed the possibility of a trail from Rollo to

Barrett with the new owner.

**Membership & communications:** Hague invited input into the new trail map. There is still no official response to our request to put Elder Cedar trails on our map. She displayed the 12 new, bright reflective vests to be worn by GaLTT work parties. She also said GaLTT will have a table and activities at “Spring Fling”, the Earth Day celebration of Sustainable Gabriola on April 24, at the Community Hall, 10am-4pm. We will also have a table at the Farmers’ Market throughout the summer.

**Board committee/Govt. relations:** Dunsmoor-Farley will put together a checklist and timeline for AGM planning and will continue to be GaLTT’s link to Sustainable Gabriola.

11. **Communications priorities:** Young will continue to do broom-bashing notifications; Dunsmoor-Farley will publicize Spring Fling; Cameron will draft GaLTT’s letters re the Locke Bay Density Transfer Application and the OCP; Dunsmoor-Farley will update new officers and she transferred the past GaLTT correspondence and minutes files to Gehlbach at the meeting.  
**Website:** Cameron has been liaising with Harvey Graham about our out-of-date website.  
**ACTION: Llewellyn volunteered to take on the management of the site.**  
**ACTION: Post agendas but not minutes of board meetings on the website.**
12. **Cameron closed the public meeting and moved to the In Camera session at 9.23pm**
13. **Renewed public session at 9.35pm: correspondence tabled:**
  - a) Letter from Kerry Marcus to Lesya Fesiak (Park Planner, Area B, RDN) sent April 10, 2010 regarding the acquisition of legitimate trail access across the block of land (a disused M of T gravel pit) between Honeysuckle and Wild Cherry.
  - b) Letter from Lindsay Richardson, Walk BC Coordinator, to Kerry Marcus turning down GaLTT’s application for a Walk BC grant.
14. **MOTION to adjourn** by Randy Young, seconded by Peter Llewellyn. **Carried at 9.37pm.**

**Minutes recorded by Jenni Gehlbach.**

**GABRIOLA LAND AND TRAILS TRUST**  
**Board of Directors meeting**  
**Tuesday May 11, 2010 at 1278 The Strand**

**The meeting was moved to Randy Young's home because the WI Hall was double-booked.**

**Present:** Tom Cameron, C.S. (Rufus) Churcher, Dyan Dunsmoor-Farley, Jenni Gehlbach, Barb Hague, Peter Llewellyn, Kerry Marcus, Bob Weenk, Duane West, Randy Young.

**Absent:** David Boehm, Colin Masson, John Peirce, Bob Smith, Steve Struthers.

1. **Meeting called to order by Tom Cameron at 7:50pm**
2. **Agenda – Additions made to Items 3, 4, and 5:**
  - **Item 3: Add approval of February meeting minutes**
  - **Item 4: Add 4.3 Gulf Islands Regional Conservation planning;**  
**4.4 Proposed book of walks;**  
**4.5 Discuss recording of in camera meetings;**  
**4.6 Discuss participation in Oceans Day event;**  
**4.7 Discuss ITF walk-about at Elder Cedar May 19**
  - **Item 5: Reverse Items 5.3 & 5.4;**  
**Change Item 5.5 to Discussion of Tait Road trail plan;**  
**Add 5.8 Update on Greening Project (BC Hydro project—Dyan;**  
**Add 5.9 Elder Cedar trail advertising—Dyan**

**MOTION: proposed by Jenni Gehlbach, seconded by Rufus Churcher, to accept agenda as amended. Carried.**

3. **February minutes:** These had not been formally approved because there was no March meeting  
**MOTION: proposed by Dyan Dunsmoor-Farley, seconded by Kerry Marcus to accept the February meeting minutes as presented. Carried.**

**April minutes:** Young noted that although the minutes were accurate, the information given at the meeting was not. In Item 10, no credit of \$600 remained at Arbutus Lumber.

**MOTION: proposed by Peter Llewellyn, seconded by Duane West to accept the April meeting minutes as amended. Carried.**

4. **NEW BUSINESS**
  - **Item 4.1: Subcommittee responsibilities** Cameron reported these are not decided yet.  
**ACTION: Cameron will contact new members about this shortly.**
  - **Item 4.2: Summer strategic planning session and social gathering.** Charlotte and Tom Cameron will host this event. Date to be decided; probably later in the summer.  
**ACTION: Cameron will contact board members to settle a date by email.**
  - **Item 4.3: Regional conservation planning meeting** (see attached letter and form). Any board members may attend the meeting and should use the circulated form to state their preferences for date and location, contacting Kate Emming.  
**ACTION: Bob Weenk, Tom Cameron, and Kerry Marcus will contact Emming about the planning session.**
  - **Item 4.4: Book about Gabriola walks.** Carol Boyce has contacted Gehlbach & Hague about collaborating with Boyce, John Gambriel and museum people to produce over the next couple of years a small spiral-bound book describing Gabriola walks, identifying historical and other interesting features to be seen. Llewellyn offered assistance with photography. The book could be sold to raise funds.



**MOTION: proposed by Jenni Gehlbach, seconded by Rufus Churcher that we pursue the idea of a collaborative book about Gabriola walks. Carried.**

- **Item 4.5: Recording in camera sessions.** DISCUSSION: accepted practices for recording discussions of confidential or sensitive issues; the need for trust among board members; and the possibility of putting sensitive material on a secure website with limited access. **ACTION: No change. GaLTT's previous practices will continue for now.**
- **Item 4.6: Ocean Day June 6.** DISCUSSION: We have participated in the past but will decline this year except for donating trail maps for them to distribute and keep the proceeds. **ACTION: Tom Cameron and Barb Hague will respond to Deb Ferens.**
- **Item 4.7: ITF walk-about at Elder Cedar with Jeff Ralph May 19.** Cameron has made himself available in the early afternoon for this informal "meet & greet" with the new ITF property management specialist. Others are invited. **ACTION: Cameron, Young and Churcher will accompany Ralph on May 19.**

## 5. OLD BUSINESS:

- **5.1: Cycle route planning.** Cameron reported that the presentation to IT went well and they wish to incorporate the plans into the new OCP somehow. They will also try to find a mechanism to forward the plan to the RDN to be included in their overall cycle route plan for the district.
- **5.2: McRae NAPTEP covenant.** DISCUSSION: This covenant will be held by IT and the question arose as to whether a co-covenant holder was needed since GaLTT is now approved to hold covenants. Further discussion about this and about trail licenses on the McRae property was deferred until the next meeting.
- **5.3: 707 Management.** Lesya is putting together material for a technical report regarding the 707-park management plan to bring to the committee. It will go to the Advisory Committee but POSAC can comment on the draft. What is finally published will have been authorized by Lesya's supervisors. DISCUSSION: Although Rudischer says RDN has no money, the funding issue is a red herring: organizations like GaLTT have the capacity to raise funds for park development. Once there is a plan GaLTT can find the funds to operate. Our mandate is building trails that connect neighbourhoods, and in the context of emergency preparedness this can also be seen as a safety issue on the island.
- **5.4: POSAC.** Cameron reported on POSAC's last meeting and said they will discuss the 707-park management plan at their next meeting. DISCUSSION: The POSAC committee members have widely varied opinions on park management. It is desirable for GaLTT members to attend POSAC meetings and ensure our points of view are voiced.  
**MOTION: proposed by Dyan Duns Moor-Farley, seconded by Rufus Churcher that a GaLTT board member attends each POSAC meeting to represent our interests. Carried.**
- **5.5: Tait Road connector trail.** This trail plan has been removed by the applicants, who have changed where they propose to put their lots. DISCUSSION: There are flaws in the IT planning method, because their maps show only lot boundaries and not such things as water features. This can lead to serious planning errors. This issue should be considered as an important part of GaLTT's submission to the OCP discussion. See Item 6.3.
- **5.7: POSAC response re MOTI site and trail licence.** For the connector from the Honeysuckle and Wild Cherry Terrace gravel pit area through to Barrett Road, Cameron reported that there is a viable trail on public property; there is no need for landowner negotiation.

**MOTION: proposed by Jenni Gehlbach, seconded by Barb Hague to defer discussion of Items 5.6, 5.8 and 5.9 to the next meeting since this meeting was running late. Carried.**

## 6. REPORTS:

- **Item 6.1: President's report.** There was no President's report.

- **Item 6.2: Treasurer’s report** as circulated. No discussion
  - **Item 6.3: Government relations committee report, GaLLT - OCP.** Dunsmoor-Farley presented a draft (attached) of GaLLT’s submission to the OCP process. DISCUSSION: Our OCP has province-wide importance as the IT mandate speaks to “preserving and protecting” for all British Columbians. As per the discussion of the Tait Road property in Item 5.5, GaLLT should emphasize the need for environmental mapping of all land coming forward for development, and also find mechanisms to encourage landowners to remove invasive species.  
**ACTION: All board members to email Dyan Dunsmoor-Farley or Colin Masson by June 1 with their comments on the draft submission from GaLLT to the OCP review committee. DDF and CM will present their final draft at the June 8 board meeting.**
  - **Item 6.4: Member services and communications report.** Hague reported that trail maps are on track. The draw for the Harrison painting will be on September 11. Tickets will be sold by Board members and at the market.  
**ACTION: Barb Hague will distribute packets of raffle tickets to each board member at the next board meeting (June 8).**  
The first market is in less than two weeks and volunteers will be needed each week throughout the summer. Volunteers for the first market are already organized.  
**ACTION: Llewellyn will set up an Excel calendar for the market volunteer schedule and put it on our website for us to fill in.**
  - **Item 6.5 Trails Committee report:** Young displayed our logos (recycled from bags) on the new reflective work-jackets, which raise our community profile. He pointed out they’d be useful also in emergencies, when helping to guide people caught in one-route communities.  
**ACTION: Next Sunday Randy Young is organizing an “Escape from Whalebone” trip, starting at Joyce Lockwood Park at 1.30pm. Lead and tail guides will wear the jackets.**  
DISCUSSION: Elder Cedar trees fallen over trails have been sawed away. Hand-sawing is preferable—any machine-work requires permission. Our instructions are to clear only what obstructs a trail. Overhanging trees may be left because insurance coverage is relied on in the case of damage or injury. Work parties have cut cottonwood trunk slabs for use on the trail at MacDonald West.
7. **Cameron closed the public meeting and moved to the *in camera* session at 9.40pm**
- **ACTION arising from the *in camera* session: John Peirce suggested *in absentia* that GaLTT needs to meet with Wendy Marshall and Jonathon Loeb of the RDN to put together a boilerplate covenant agreement for trail licences and to discuss what costs (such as surveying or registration) there might be and who will pay.**
8. **Meeting adjourned by Cameron at 9.50pm.**

**Minutes recorded by Jenni Gehlbach.**

## GABRIOLA LAND AND TRAILS TRUST

### Board of Directors meeting

**Tuesday June 8, 180 McConvey Rd**

**The meeting was held at Tom Cameron's home because the WI Hall was booked.**

**Present:** David Boehm, Tom Cameron, Rufus Churcher, Dyan Dunsmoor-Farley, Jenni Gehlbach, Barb Hague, John Peirce, Bob Smith, Steve Struthers, Bob Weenk, Randy Young.

**Absent:** Peter Llewellyn, Kerry Marcus, Colin Masson, Duane West.

1. **Meeting called to order by Tom Cameron at 7:35pm**
2. **Agenda** – Additions made to Item 5:
  - **Add 5.7 Discuss submission to the Gabriola OCP review—Dyan;**
  - Add 5.8 Discuss 707 park planning—Tom**

**MOTION: proposed by Jenni Gehlbach, seconded by Rufus Churcher, to accept agenda as amended. Carried.**

3. **May minutes:** “Joyce and Lockwood” was amended to “Joyce Lockwood Park”. **MOTION: proposed by Barb Hague, seconded by Rufus Churcher to accept the May meeting minutes as amended. Carried.**
4. **REPORTS:**
  - **Item 4.1: President's report**—Cameron welcomed Boehm and briefly reviewed GaLTT's board procedures, roles, and expectations, particularly with regard to confidentiality. Board access to old documentation is currently problematic. **ACTION: Cameron will print two hard copies of GaLTT's policies and procedures and will work with Llewellyn to rationalize web storage and secure access.**
  - **Item 4.2: Treasurer's report**—Peirce clarified Richard Welsh's continuing role and reported that GaLTT's chequing account currently has \$6762.81; savings a/c has \$5055.13; and “rate climber” a/c has \$47,926.32. Signing authority is held by Dunsmoor-Farley, Marcus, Masson, and Peirce. Board members were reminded that expenses incurred while doing GaLTT's business were reimbursable but receipts should be submitted. This includes the costs of some courses and workshops. **ACTION: Finance Committee to update GaLTT's recorded policies on reimbursement.**
5. **OLD BUSINESS:**
  - **5.1: Subcommittee membership. DECISIONS:**
    - a) **TRAILS:** Young, Churcher, Boehm, Weenk, Smith, Struthers.
    - b) **ACQUISITIONS:** Peirce, Cameron, Gehlbach, Marcus, Masson, Struthers, Weenk
    - c) **MEMBER SERVICES:** Hague, West (with on-going assistance from Judy Preston & Carol Boyce).
    - d) **BOARD RELATIONS & GOVERNANCE:** This is effectively the strategic committee and executive committee and as such is made up of table officers and the past-president (other members may participate). Cameron, Dunsmoor-Farley, Masson, Gehlbach, Peirce, Boehm.
    - e) **WEBSITE:** Hague, Llewellyn, (with input from Richard Welsh & Harvey Graham).
  - **5.2: DECISION:** Summer strategic planning session and party to be at the Camerons' residence on Sunday August 29, late afternoon and evening. (Alternate date Saturday 28). **ACTION: Date to be confirmed by e-mail survey of availability.**
  - **5.3: TRAIL LICENCE PROCESS.** A trail licence may be granted from the current landowner to the RDN without being on the title. A statutory right of way is attached to the title of the property. An

easement is like a RofW but applies to property lines on land adjoining RDN land. The trail licence process applies specifically to RDN negotiations and is separate from Ministry of Transport processes.

**DISCUSSION:** The most appropriate person to deal with currently at RDN on such processes is Wendy Marshall, Manager of Parks Services. It was noted that:

- a) The process could apply also to public (Federal or Provincial Crown) land as well as private.
- b) Landowners should be encouraged to discuss the issues directly with their neighbours rather than GaLTT being a go-between.
- c) It is important to specify a process for landowners to itemize their demands.
- d) There may be a need for additional survey pins, which would increase costs. Costs to be weighed against significance of the trail.
- e) The process suggests a possibility of our decisions being curtailed by POSAC. If it stalls GaLTT would need to negotiate. We need to clarify the priorities of the RDN.

**ACTION: Jenni Gehlbach to amend the written process as presented. She will work with D-Farley, Cameron, and Peirce to clarify the process.**

**DECISION by Chair: TO DEFER DISCUSSING ITEMS 5.5, 5.6, and 6.3b, c & d due to shortage of time.**

- **5.4: LOCK BAY.** A formal letter of GaLTT's interests in this proposal has not yet been submitted. Peirce walked the affected area with the Land Conservancy people and Brian Henning. Henning will submit a new proposal to Islands Trust at the end of this month. Peirce suggested to Henning that NAPTEP could be used to protect the marsh, which currently has no protection.

**ACTION: Cameron will track this application with IT planner Pat Maloney and will write a draft based on GaLTT's principles and the input from the April Board meeting.**

- **5.5 & 5.6: deferred.**
- **5.7: OCP DISCUSSION** of D-Farley and Masson's draft submission.  
**ACTION: Board to give input to D-Farley by next Tuesday. She will amend the submission and re-send to the Board by the end of June and will prepare a cover letter for the President's signature. The submission to the OCP process will be on July 10 ready for the meeting in the third week of July. Our letter to be sent directly to the LTC, not the review committee.**
- **5.8: 707 Park planning—DISCUSSION:** of letters previously sent by GaLTT, current local news headlines, and signage already placed on the trails.  
**ACTION: Board members are urged to attend the public meeting on June 26. Any comments made on behalf of GaLTT should be based on our June 29, 2009 letter, which D-Farley will re-send to us. Members to notify Cameron of intentions to attend.**

## 6. NEW BUSINESS:

- **Item 6.1: Member services.** Hague distributed a package of GaLTT communications and information materials and tickets for the Harrison painting raffle to be drawn on Sept. 11. A hundred cards of the painting have been printed for market sales.
- **Item 6.2: Market volunteer schedule ACTION: Cameron will email board members giving them access to the schedule on an interactive Google site.**
- **Item 6.3a: Bachman covenant—**Peirce described the property and the request and reported on his and Weenk's walkabout of the site last week. **DISCUSSION:** of the possible expectations of the covenant holder.  
**ACTION: For the next meeting Peirce will summarize the impact on GaLTT if we become a co-covenant holder with the Islands Trust Fund Board and Struthers will go through the covenant document and report back to the Board.**

- Items 6.3b, c, & d deferred.
  - **Item 6.4: Coats Marsh Regional Park management.**  
**ACTION: Young will ensure a trails committee delegate attends the Open House on June 10 (WI, 4pm) for GaLTT.**
7. There was no In Camera agenda in Marcus's absence.
  8. **MOTION by Randy Young to adjourn at 10pm. Carried.**

**Minutes recorded by Jenni Gehlbach.**

**GABRIOLA LAND AND TRAILS TRUST**  
**Board of Directors meeting**  
**Tuesday July 13, 2010, Women's Institute Hall**

**Present:** David Boehm, Tom Cameron, Rufus Churcher, Dyan Dunsmoor-Farley, Jenni Gehlbach, Barb Hague, Kerry Marcus, John Peirce, Steve Struthers, Bob Weenk, Duane West, Randy Young.

**Absent:** Peter Llewellyn, Colin Masson, Bob Smith.

1. **Meeting called to order by Tom Cameron at 7:30pm**
2. **Agenda** –Item 5.3 removed due to lack of available information. **MOTION: proposed by Dyan Dunsmoor-Farley to accept the agenda as amended. Carried.**
3. **June minutes: MOTION: proposed by Bob Weenk to accept the June meeting minutes as recorded. Carried.**
4. **REPORTS:**
  - **4.1: President's report**—Cameron reported that he has participated in:
    - – June 16 meeting of the transportation planning subcommittee of Sustainable Gabriola
    - – The large meeting hosted by ITF at the Bastion Hotel as part of the work on Regional Conservation Plan for Gulf and Howe Sound Islands. Peirce also attended.
    - – Open House for review of the 707 park management plan. GaLTT was well represented by about half the Board. The plan appears generally non-controversial. (See also Item 6.2)
    - – Sustainable Gabriola meeting hosted by D-Farley to discuss issues related to natural areas and ecosystems. The draft document will be submitted to the OCP review process. Gehlbach and Judith Roux of the Commons also attended.
  - **4.2: Treasurer's report**—Peirce reported payment of the printing bill for cards and maps (roughly \$500) and some confusion (being cordially resolved by Richard) over our account at Arbutus—we think we owe them \$486 but they think we're square!
    - – Bank accounts have: \$6762.81 (chequing); \$5055.13 (High interest savings); and \$47,926.32 (GIC).
    - – GaLTT currently has 163 members: 39 individual; 119 family; 3 business; 2 volunteer.
5. **OLD BUSINESS:**
  - **5.1: COVENANTS.** Peirce distributed a summary of positive and negative aspects of GaLTT acting as a covenant holder. **DISCUSSION:** There was general discussion of what our role would be and the pros and cons of holding covenants generally and also specifically for the Bachman covenant. Also discussed was the necessity to be certified to hold Statutory Rights of Way in order to be able to access covenanted properties. This may also enable us to hold Statutory Rights of Way on otherwise un-covenanted land, as the RDN currently does.  
**DECISION: At a later date, the GaLTT Board will discuss the implications and desirability of having the ability to hold local rights of way independently of covenants.**
  - **5.1a MOTION: proposed by John Peirce, seconded by Dyan Dunsmoor-Farley that GaLTT accept the invitation from the Islands Trust Fund Board to become a co-covenant holder on the Bachman covenant at 1405 South Road, with the proviso that we must await our certification to hold Statutory Rights of Way from the Surveyor General's Office (expected in September) before we can complete the paperwork. Carried.**

- **ACTION: Peirce will contact Bachman and Kate Emmings of ITF to inform them of GaLTT's decision.**
  - **5.1 b & c: DISCUSSION:** Several covenants already exist on Gabriola and with NAPTEP in place, more are sure to follow. Some individuals have recently discussed with GaLTT the possibility of covenanting their land. Existing covenants are registered on land titles. Possibly IT or RDN have lists that they would be willing to share. **DECISION: The covenants in which GaLTT has a legal interest will be considered part of our priority projects.**  
**ACTION: Marcus will set up a spreadsheet to keep track of all covenanted land on Gabriola whether or not GaLTT is a covenant holder.**
  - **5.2 DECISION: Our 2010 strategic planning session will be at the Camerons' home on Sunday 29 August at 3.30 to 6pm with a potluck social gathering to follow.**
  - **5.4 Elder Cedar publicity.** D-Farley tabled a letter she has written after being advised by Jeff Ralph that our request to include the Elder Cedar reserve in our trail map and guide should go to the ITF Board. Because the trails are not mapped or marked at the site there are possible safety concerns. **ACTION: GaLTT board members to give their feedback on the letter to D-Farley by Sunday, July 18. Farley will amend the letter accordingly and prepare it for the Presidents signature to be sent it to ITF.**
  - **5.5 OCP submission:** Cameron has sent our submission re OCP review to the LTC trustees. **ACTION: Cameron or Farley to circulate GaLTT's submission to board members.**
6. **NEW BUSINESS:**
- **6.1: Village Food card.** Young explained the use of a store-specific "credit card" that shoppers pre-load by cheque or cash. When the card is used for purchases, 5% of the total is donated to a charity of the shopper's choice. Local charities are invited to register to receive these donations. **DISCUSSION:** whether this contravenes our policy of not supporting specific businesses. **MOTION: proposed by John Peirce, seconded by Duane West, that GaLTT register as a local charity with Village Foods to receive donations via their new shoppers' card. Carried with two abstentions.**
  - **6.2: Coats Marsh management plan:** Young reported that he has registered GaLTT as an interested party in the discussions of plans to manage Coats Marsh. He has distributed to the Board a summary of the situation to date.  
**707-park management plan:** Cameron and several other board members attended the open house. **DISCUSSION:** Board members expressed dissatisfaction with some aspects of the plan, such as the proposed culvert and the lack of forestry expertise.  
**ACTION: Further comments to be given to D-Farley by Thursday July 15 enabling her and Cameron to draft our feedback in time for the deadline at the end of this week.**  
Cameron announced a **special meeting of POSAC on July 26** to review the management plan.
  - **6.3: Pedestrian-friendly village core—DISCUSSION:** The Board expressed a general opinion that the proposals recently publicized in the local newspapers were broadly inappropriate for GaLTT's mandate. Our only interest that meshes with their goals is that of non-motorized connectivity between neighbourhoods. **ACTION: Cameron will phone Jim Ramsey and Derek Kilbourn to clarify our position. GaLTT will attend OCP meetings about the village core to express our interest in trail connections between neighbourhoods and with parks.**
  - **6.4: Damaged loppers:** Young reported that several loppers loaned out for the recent Daphne Laurel removal at the Commons had been accidentally damaged when a car ran over them (!). They are still usable. **DECISION: The Board agreed that this was to be considered normal wear and tear. GaLTT will buy more loppers as needed.**

- **6.5: Hogweed at Berry Point:** Young reported that after discussions with John McKormack and orchardist Ike Mackay, the mature Giant Hogweed near the parking lot at Berry Point has been removed before it fruited. **ACTION: Board members are requested to be vigilant in removing new seedlings as they appear.**
- 7. **In Camera session** was cancelled: Gehlbach handed to Marcus the priority projects materials distributed for the May meeting. **DECISION: The regular GaLTT Board meeting on August 10 will be entirely in camera and devoted to a discussion of the current status of all the priority projects.**
- 8. **MOTION to adjourn** proposed by David Boehm at 9.28pm. Carried.

**Minutes recorded by Jenni Gehlbach.**



**GABRIOLA LAND AND TRAILS TRUST**  
**Board of Directors meeting**  
**Sunday August 29, 2010, at 180 McConvey Rd.**

**A brief regular board meeting was held to deal with pressing matters before the annual Strategic Planning Session at Tom Cameron's home.**

**Present:** David Boehm, Tom Cameron, Rufus Churcher, Dyan Dunsmoor-Farley, Jenni Gehlbach, Barb Hague, Kerry Marcus, Colin Masson, John Peirce, Bob Weenk, Duane West.

**Absent:** Peter Llewellyn, Bob Smith, Steve Struthers, Randy Young.

1. **Meeting called to order by Tom Cameron at 3.15pm**
2. **Agenda (not previously distributed):**
  - a) The Commons Covenant (John Peirce)
  - b) CLTA Conference (Tom Cameron)
  - c) Raffle tickets and draw (Barb Hague)

**MOTION: proposed by Jenni Gehlbach to accept the agenda. Carried.**

3. **Agenda Item a:** Peirce reported on the status of the Commons Covenant. A draft was delivered to the Acquisitions Committee via Jinny Hayes, and the GaLTT covenant sub committee reviewed it; Struthers compared it to TLC's standard covenant document. Peirce reported that Kathleen Sheppard of TLC had informed him that covenants that they undertake are expected to conform with TLC's standard document. **DISCUSSION:** Whether GaLTT's covenant responsibilities should be restricted to stewardship of the land. The need for revisions to the wording of the existing draft to clarify language and the objectives of the covenant holders. The need to bring the document into conformity with TLC requirements. The need to insert a clause regarding the proposed rents if there should be unresolvable transgressions of the terms of the covenant. The probable desirability of The Commons working first with GaLTT to establish a process for resolving these issues before meeting with TLC. The need for The Commons to monitor and manage their own conformance to their Charter, particularly with regard to social philosophy and other less tangible values. Whether the Commons have a business plan for judging whether they have achieved their various management objectives; and the covenant holders' need to access relevant documentation if we are to monitor progress of this type. GaLTT recognises the complexity of this particular covenant involving a variety of ecosystems, zoning and objectives, and the need to remain open minded and flexible within legal parameters.

**DECISION: John Peirce to get back to Jinny Hayes and Judith Roux to discuss our input, to ask for direction regarding future process, and to set a meeting date. The Acquisition Committee will continue to represent GaLTT in these covenant negotiations and discussions.**

4. **Agenda Item b:** Cameron brought attention to the previously circulated flyer about the CLTA conference to be held in Banff from September 29 to October 1. Board members are invited to attend this conference sharing their costs with GaLTT; those interested should contact Cameron.
5. **Agenda Item c:** Hague requested that raffle ticket stubs and the money collected by board members be submitted to her by September 9 if possible. They can also be delivered to the market on September 4. The draw for the Harrison painting will be at the market on September 11.
6. **MOTION to adjourn proposed by Jenni Gehlbach at 4.20pm. Carried.**

**Minutes recorded by Jenni Gehlbach.**

**GABRIOLA LAND AND TRAILS TRUST**  
**Board of Directors meeting**  
**Tuesday September 14, 2010, at WI Hall.**

**Present:** David Boehm, Tom Cameron, Rufus Churcher, Jenni Gehlbach, Barb Hague, Peter Llewellyn, Duane West, Randy Young.

**Absent/regrets:** Dyan Dunsmoor-Farley, Kerry Marcus, Colin Masson, John Peirce, Bob Smith, Steve Struthers, Bob Weenk.

1. Meeting called to order by Tom Cameron at 7.35pm
2. **AGENDA:** item added by Tom Cameron: New Business 6.7: ad hoc Gabriola Transportation Committee request.

**MOTION: proposed by Jenni Gehlbach, seconded Barb Hague to accept the agenda as amended. Carried.**

3. **MINUTES:**

**MOTION: proposed by Tom Cameron, seconded David Boehm, to accept the minutes for the July 13 Board meeting as recorded. Carried.**

**MOTION: proposed by Duane West, seconded David Boehm, to accept the minutes for the August 29 Board meeting as recorded. Carried.**

4. **REPORTS:**

- **4.1: President's report**—Cameron reported that he has responded to numerous emails both appreciative and critical of GaLTT's work:
  - – Notices have been circulated about membership renewal
  - – The ad hoc Gabriola Transportation Committee (cycle route committee) has been doing detailed planning for a submission to MOTI.
  - – He will attend the 15th Anniversary celebration at the Museum.
- **4.2: Treasurer's report**—In Peirce's absence, Cameron referred Board members to the financial report on the secure website. He suggested that more dollars could shortly be transferred to the interest bearing a/c. He noted that the Cox Trail account still had money to be spent.

5. **OLD BUSINESS:**

- **5.1: Tunnel Trail.** Young reported that he had re-walked the route with Jonathon Lobb after its approval by the RDN Board. They examined potential problem areas such as roots and trees. Lobb requested a list of GaLTT volunteers who work on such projects; this is for insurance purposes. He indicated that response from the Department of Highways was likely to be fast.
- He also outlined ways in which Department of Highways funding might be available for such things as invasive plant management if we submit a proposal. Bicycle path funds are available if the path is an extension of the road surface. Special project funds are possible where there is particular danger to pedestrians such as the area of North Road north of Silva Bay. If heavy equipment is involved the Department prefers to cluster projects to achieve economies of scale.
- Nothing to date has been done about applying for the Village Foods charity card to help to fund the Tunnel Trail project. Cameron explained that the timing could be significant because the funds will only be available for one year once the card is activated.  
**ACTION: Cameron will talk further with Village Foods and with the Health Clinic group to discover the best way to time our application.**

- **MOTION: proposed by Randy Young, seconded by David Boehm that, taking account of timing requirements, GaLTT proceed with an application for a Village Foods Charity Discount Card to help fund the Tunnel Trail project. Carried.**
- **5.3: The Harrison painting** raffle has raised approximately \$1200 and the painting was won by Bob Smith's granddaughter. **ACTION: Hague will write a thank you letter to Harrison.**
- Hague also reported that the GaLTT booth at the **summer markets** has been successful, bringing in roughly \$50-\$60 each week for 22 weeks. The last market will be at Thanksgiving and she needs help at the remaining markets.
- She attended the **Fall Fair** at the Commons toting an Extractigator, and will be working with Cameron to improve our trail map, to be discussed at our next meeting.

## 6. NEW BUSINESS:

- **6.1: Strategic Planning Session outcomes.** Cameron suggested that we routinely use the Strategic Plan to guide our agenda and discussions to ensure we stay on track through the year. There was brief discussion of the Priority Projects listed in the Plan. **DECISION: The Paradise Cove beach accesses should be removed from GaLTT's Priority Action List; also, Petroglyph Park gravel work was unlikely to be approved. Otherwise, the 2010/11 Strategic Plan shall stand as presented.**
- **6.2: Committee reorganization**—Cameron reported that the meetings regarding Committee reorganization have not yet happened. Discussion was deferred to the October meeting.
- **6.3: Invasive plant removal.** DISCUSSION: Both timing and methods are important. Broom removal this year was very successful with help from the Lions' Club. Tansy removal was less successful because of mis-timing.  
**MOTION: proposed by Jenni Gehlbach, seconded by Peter Llewellyn that the project proposal "A strategy to address invasive plants" presented by Dunsmoor-Farley and Young be approved, including the requested funds for publicity in the local papers. Carried.**
- **6.4: Long range plans, activities and staffing arrangements in other communities:** Boehm reported that he had phoned his contacts on Galiano Island. **ACTION: Boehm will report their response in October.**
- **6.5: Workshops:** West reported that the museum has taken over sponsorship of the mushroom foraging workshop this year because it fits in with their plans to produce an information booklet on local fungi. **ACTION: West will propose a slate of workshops for GaLTT to produce through the year and will present it at the October meeting.**
- **6.6:** Discussion of Robert's Place "Menus for Charity" was deferred because of Dunsmoor-Farley's absence.
- **6.7:** Cameron requested that \$250 be granted to the ad hoc Gabriola Transportation Committee, enabling them to print their 31-page document about proposed bicycle routes. Some board members felt that road-based bicycle routes are not within GaLTT's mandate. Young suggested that some dollars may be sitting in a Transportation Society a/c specifically for bicycle-related tasks. **ACTION: Young will pursue this at the Transportation Society Meeting next week.**

## 7. MOTION to adjourn proposed by David Boehm, seconded Peter Llewellyn at 9pm. Carried.

**Minutes recorded by Jenni Gehlbach.**

**GABRIOLA LAND AND TRAILS TRUST**  
**Board of Directors meeting**  
**Tuesday December 14, 2010, at John Peirce's home**

**Present:** Tom Cameron, Rufus Churcher, Dyan Dunsmoor-Farley, Jenni Gehlbach, Barb Hague, Peter Llewellyn, Colin Masson, John Peirce, Bob Weenk, Randy Young.

**Regrets:** Kerry Marcus, Steve Struthers, Duane West. **Absent:** David Boehm, Bob Smith.

1. Meeting called to order and adjourned immediately to *in camera session* by Cameron at 5.40pm
2. ***In Camera discussion:*** Peirce presented (for Marcus) an aerial map of Gabriola showing the location of GaLTT's pending priority projects. There was a discussion of the current status of these projects and whether priority levels should change.

**ACTION:** Gehlbach to re-draft the priority project list to include the discussed changes.  
*In camera session adjourned at 6.50pm.*

3. **Board meeting AGENDA:** Gehlbach corrected the agenda's numbering system. Reports is now item 5; Old Business is item 6, and New Business is item 7. Three items were added:  
 7.7—Creek names (Peirce)  
 7.8—Christine McKim (Young)  
 7.9—NALT funding from RDN (Cameron)

**MOTION:** proposed by John Peirce, seconded Dyan Dunsmoor-Farley to accept the agenda as amended. Carried.

4. Gehlbach identified a few typos and minor errors in the November minutes.  
**MOTION:** proposed by Colin Masson, seconded Jenni Gehlbach, to accept the minutes for the November Board meeting as amended. Carried

5. **REPORTS:**

- **5.1: President's report**—To be dealt with in the course of the meeting.
- **5.2: Treasurer's report**—Peirce reported \$1251 in chequing a/c; \$13093.42 in high interest savings a/c; \$48, 456 in GIC a/c.

6. **OLD BUSINESS:**

- **6.1: Committee re-structuring.** Cameron presented the proposed new committee structure for the GaLTT board. Discussion of Communications committee being involved in Community outreach communications, as opposed to Membership services such as the newsletter.
- **ACTION:** Hague and Gehlbach to continue discussions of the “division of labour” between their committees, and (with Llewellyn) the overall role of the website in communications.
- **ACTION:** Llewellyn to redesign our website before his other commitments prevent his further GaLTT participation.
- **ACTION:** Marcus to continue in her role as a “sage” on Executive Committee because of her deep roots in the community. Otherwise, only the most recent Past President to be a member. The Executive Committee can appoint other board members to the Executive as appropriate.
- **ACTION:** Randy Young to make a verbal Trail Committee report at each board meeting.
- **MOTION:** proposed by John Peirce, seconded by Colin Masson that “The Board accepts the new committee structure as amended. The board to review it in one year to check whether the new structure is working well.” Carried.
- **6.2: Replacing Welsh:** Masson reported that work is continuing on finding a replacement for Welsh.

- **6.3: Donation letter:** Dunsmoor Farley reported that this is now irrelevant because it is too close to Christmas for such a letter to go out.
- **6.4: Queries re Galiano and NALT:** Cameron will arrange a special meeting of the GaLTT Board with Gail Adrienne, the E.D. of NALT in the New Year.
- **6.5: COVENANTS:** Peirce reported progress on the covenants under consideration:
  - **6.5.1—Bachman:** Struthers has reviewed the covenant agreement and suggested a few changes, which have been forwarded to Nuala Murphy who will take it to the ITF lawyers.
  - **MOTION: proposed by John Peirce, seconded by Bob Weenk that “GaLTT agrees to become co-covenant holder with ITF on the Bachman property under the updated covenant.” Carried unanimously.**
  - **6.5.2—Elder Cedar:** GaLTT is currently the management contractor and has been invited to also be co-covenant holder on the property with NALT. **DISCUSSION:** GaLTT had been advised that this does not constitute a conflict of interest. The Elder Cedar management plan may be out of date now because so much work has been done but this is not an appropriate time to suggest changes. Decision is pending with the ITF Board on putting the Elder Cedar trails on our map. This is a good opportunity to learn how the covenant-monitoring process works.
  - **MOTION: proposed by John Peirce, seconded by Barbara Hague that “GaLTT agrees to become co-covenant holder with NALT on the Elder Cedar Nature Reserve.” Carried unanimously.**
  - **ACTION: The Communications committee will meet in the New Year to discuss publicizing GaLTT’s new role in the Bachman and Elder Cedar covenants.**
  - **6.5.3—Commons:** The Commons has met with LTC and the Commons team is continuing work on the wording of their covenant.
- **6.6: GaLTT Workshops:** Gehlbach reported that West has no further news at present but will make a report at the January meeting.
- **6.7: Cycle path group:** This was dealt with in the *in camera* session. The cycle group now has the initiative on the North Road tunnel trail pathway.
- **6.8: Insurance renewal:** Discussion deferred to next meeting.
- **7. NEW BUSINESS:**
  - **7.1: AGM plans:** Suggested date (from Executive Committee) is March 29, 2011; location depending on potential drawing power of the speaker and topic.  
**ACTION: 1. Dunsmoor-Farley to continue trying to engage an appropriate speaker for the upcoming AGM. 2. Gehlbach to email board members with details of the planned date and location of the upcoming AGM, and what the speaker and topic will be, once these are settled.**
  - **7.4: BCLTA membership renewal: ACTION: Cameron to ensure that GaLTT renews.**
  - **7.6: Invasive Plant work-plan:** Dunsmoor-Farley reported that the plan was approved as attached and is ready to launch in 2011.
  - Items 7.2, 7.3, 7.5, 7.7, 7.8 & 7.9 were deferred until the January meeting.
- **8. MOTION to adjourn at 7.40pm proposed by Jenni Gehlbach, seconded Colin Masson. Carried.**

**Minutes recorded by Jenni Gehlbach.**