

# GABRIOLA LAND AND TRAILS TRUST

## Board of Directors meeting Tuesday January 10, 2012, at WI Hall.

**Present:** David Boehm, Tom Cameron, Jenni Gehlbach, Barb Hague, Norm Harburn, Kerry Marcus, Colin Masson, John Peirce, Bob Weenk, Duane West, Randy Young.

**Regrets:** Dyan Dunsmoor-Farley, Steve Struthers.

**Absent:** Rufus Churcher.

**Guest/observer:** Melanie Mamoser—candidate for Director at AGM.

1. Meeting called to order by Peirce at 7.30pm
2. **AGENDA: Two items were added by Peirce to New Business:**
  - Item 7.4 Affordable Housing forum
  - Item 7.5 Ecological Gifts forum**Agenda items adopted by consensus.**
3. **MINUTES** from December 12, 2011:  
**MOTION: proposed by Jenni Gehlbach, seconded by Colin Masson, to accept the minutes for the December 12, 2011 board meeting as presented. Carried.**
4. **CORRESPONDENCE:** The Megson FitzPatrick Insurance Certificate and recent email correspondence between Peirce and Sally Robinson and between Peirce and Sandy Tassel about AFCLT have been filed.
5. **REPORTS:**
  - 5.1: President's report**—Peirce reported that he has been educating himself about AFCLT and covenants (see Item 7.3). He has also approached three suggested candidates for GaLTT's board of directors. Melanie Mamoser (who is interested in Streamkeepers and youth programs), and Carol Hemrich (who is prepared to take over much of Hague's work) have agreed to stand, but Rob Brockley has a conflict on Tuesdays so declined, though he is still interested in helping establish a Big Tree Registry and sitting on the appropriate committee.  
**ACTION: Peirce** to talk with John Switzer about becoming a Director.
  - 5.2: Treasurer's report**—see notes distributed and attached. Current balances:
    - Chequing “Community Partner Package 00001” (0.01%) \$3903.46;
    - Savings “Business High Interest Savings 00002” (1.2%) \$16,783.92;
    - Term deposit “GIC 3-year rate Climber 00008” (2.35%) \$49,596.59.Anne Drozd's year-end Financial statements were distributed for discussion in Item 7.1.
  - 5.3: Trails report**—Young reported that no work was done over the holidays. Sunday Jan 8, the work party extended a boardwalk in Elder Cedar, but there is still brush to clear.  
**ACTION: Young** to respond to the Gabriolan blog discussion about Elder Cedar trails.
  - 5.4: Acquisitions & trails report:** Masson reported on the Executive Committee meeting about AFCLT and Sally Robinson's property, explaining her desire to protect the property from development and to reduce its assessed value, thus reducing potential capital gains taxes payable. She is seeking tax advantages both in Canada and the US. The subcommittee still needs to look at detailed work plans. The covenant will be complicated because she wants to include all of her land, including her near-historic house and an accessory cottage.  
**ACTION: Masson** to continue his Shack Island research regarding protected land with buildings.  
**ACTION: Peirce** to scan the survey and titles documents of the Robinson properties and send them to Gehlbach for filing, and to facilitate an eventual title search back to preemption.
  - 5.5 Communications:** Hague distributed copies of the Fall/Winter newsletter (with a small typo on the front page, which she hopes can be corrected on the pdf before putting it on the website). New trail maps to be discussed in Item 6.4. Gehlbach reported that ads about the February 7 AGM and speaker had been placed in this week's Sounder and Shingle and email invitations had been sent to all members and recent

ex-members, as well as to other interested Gabriola groups: Islands Trust representatives and staff, the Commons, Sustainable Gabriola, Housing Task Force, Groundwater Management Society, and Ratepayers. Posters have been prepared and will be distributed around the island by John Proudfoot as well as sent to Ken Capon's email list closer to the AGM.

**ACTION: Gehlbach** to also specifically invite Howard Houle, RDN Director.

**5.6 POSAC:** Young reported no recent activity at POSAC. He has had no replies from Elaine, and apparently Fesiak has resigned. He is in contact with Houle.

**5.7 Lock Bay:** Rooks has told Peirce that he and his partners will leave this development application dormant for this election cycle. GaLTT's subcommittee will be inactive until this application is reactivated.

## **6. OLD BUSINESS:**

**6.1: Strategic Planning Workshop:** DISCUSSION of Dunsmoor-Farley's previously distributed draft document "Strategic Priorities 2012-2017", which she compiled following the October 2011 workshop with GaLTT members and the dedicated December 2011 Board meeting.

**MOTION: proposed by Jenni Gehlbach, seconded by Colin Masson that "Strategic Priorities 2012-2017" be adopted as presented, noting in particular the need for GaLTT to designate a new position, a new targeted activity, and a new Committee:**

**(1) a Covenant Co-ordinator to work within the Acquisitions and Trail Route Committee**

**(2) fund-raising to be a significant activity of the Acquisitions and Trail Route Committee, in particular for covenants and land acquisition.**

**(3) a new Community Engagement Committee (separate from the Communications Committee) to organize public events such as market tables, youth and adult workshops, and activities specifically involving youth such as Streamkeepers, a big-tree registry, geo-caching, and orienteering.**

**ACTION: Gehlbach** to update the "Officers and Committees" document to reflect the new committee structure.

**ACTION: Acquisitions Committee (Masson)** to develop a strategy for fund-raising.

### **6.2: Management of provincial parks.**

**ACTION: Peirce** to discuss with Dunsmoor-Farley what this item was about. He recalls that it was about the outdated park management plans for the three provincial parks on Gabriola.

### **6.3 AGM and speaker Feb 7**

**ACTION: Gehlbach** to contact Louise Amuir about having a screen and projector available and to book for 10 people to have dinner and inquire whether dinner could start a little earlier than 6pm.

**ACTION: Weenk** to organize getting the Phoenix room set up at 5pm.

**ACTION: Hague** to organize refreshments and door-prize baskets.

**ACTION: All board members** to contribute to the door prize gift-basket.

**6.4 New Trail maps.** Hague reported that she is working with Cameron Murray on the new maps and hopes to have them soon.

**ACTION: Board members** to walk some of the trails and check that the text description is accurate.

**ACTION: Hague** to try and acquire a large copy of the new trail map in time for display at the AGM.

**6.5 Next board meeting** will be February 14, one week after the AGM.

## 7. NEW BUSINESS:

**7.1 Financial Report for 2011:** Accountant Anne Drozd attended and explained her draft of the report. Significant changes from prior years included writing off our remaining inventory of sale items and introducing a Deferred Revenue item to capture membership fees paid in advance. See Cameron's emailed summary notes attached. Cameron and Peirce signed the document.

**MOTION: proposed by David Boehm, seconded Barb Hague that the Financial Report for 2011 be accepted as presented. Carried.**

**ACTION: Gehlbach** to make copies of the signed Financial Report for the AGM.

**7.2 Doggy bag pickup:** See details in the previously distributed and attached information sheet.

**MOTION: proposed by Randy Young, seconded David Boehm to approve payment of \$216.00 to Chris Antal Disposal (250-816-3867) for 27 pick-ups from three doggy-bag stands at Twin Beaches, Drumbeg Park, and Sandwell Park. Carried.**

**ACTION: Gehlbach and Hague** to put announcement in the paper about the doggy-bag service and about the change of locations of the bins.

**ACTION: Weenk** to find out about doggy-doo disposal/composting.

**ACTION: Young** to have Antal send an invoice to GaLTT.

**7.3 AFCLT and CLTA and Ecological Gifts:** To enable Americans owning land on Gabriola to gain a tax advantage in the USA as well as in Canada when they covenant land, GaLTT (as a covenant holder) needs to apply to American Friends of Canadian Land Trusts to be a grantee, and to become a member of Canadian Land Trusts Association (NALT and TLC already belong to CLTA). We also have to apply to Environment Canada for permission to receive Canadian Ecological Gifts, and to the IRS in USA to be recognised as a valid charity equivalent to US standards. AFCLT has not worked in BC before, although they have completed projects in only three provinces. One challenge is that the terms "covenant" and "easement" are used differently in BC than in the rest of North America. AFCLT application has significant associated cost but Sally Robinson has offered to bear the startup fee (\$800). The ongoing annual fees (\$300) during the course of her application will be GaLTT's responsibility. Sally will also pay the surveying costs and associated paperwork and legal costs associated with her application. CLTA costs \$75 pa.

**MOTION: proposed by Jenni Gehlbach, seconded by David Boehm that GaLTT join AFCLT and CLTA and apply for permission from Environment Canada to receive Ecological Gifts and to IRS in USA to be recognized as a valid charitable organization. Carried.**

**ACTION: Peirce** to proceed with the applications described in this motion.

**ACTION: Marcus** to pass relevant legal documents to Peirce.

**7.4 PHC's Affordable Housing forum January 14 at The Haven:**

**ACTION: Gehlbach** to attend for GaLTT.

**7.5 Ecological Gifts Forum Jan 26 at Grand Pacific Hotel in Victoria:**

**ACTION: Harburn** (and possibly Peirce) to attend for GaLTT.

**8. There was no call for an *in camera* session.**

**9. MOTION** to adjourn proposed by Hague at 9.30pm. Carried.

**Minutes recorded by Jenni Gehlbach**

# GABRIOLA LAND AND TRAILS TRUST

## Board of Directors meeting Tuesday February 14, 2012, at WI Hall.

**Present:** David Boehm, Tom Cameron, Jenni Gehlbach, Carol Hemrich, Norm Harburn, Anne Landry, Melanie Mamoser, Kerry Marcus, John Peirce, Bob Weenk, Duane West, Randy Young.

**Regrets:** Colin Masson, Steve Struthers. **Absent:** Rufus Churcher.

1. Meeting called to order by Peirce just after 7.30pm
2. **AGENDA: Two items were added by Peirce:**
  - Item 5.2 Cheque-signing authority
  - Item 7.4 Communication with SFN**Agenda items adopted by consensus.**
3. **MINUTES** from January 10, 2012:  
**MOTION: proposed by Bob Weenk, seconded by Duane West, to accept the minutes for the January 10, 2012 board meeting as presented. Carried.**
4. **CORRESPONDENCE:** Jan 30 letter to Megson FitzPatrick Insurance; Jan 23 letter to the National Secretariat, Ecological Gifts Program; and further recent email correspondence between Peirce and Sally Robinson and between Peirce and Sandy Tassel about AFCLT have been filed. (Peirce also has on hand a letter of intent from Sally Robinson and GaLTT's copy of the trail licence with the Brockleys.)
5. **REPORTS:**

**5.1: President's report**—Peirce reported that he has mostly focussed on the AGM. He received positive comments on its organization. About 65 people were at Peter Lamb's talk and about 35 stayed for the business meeting, and 19 new memberships were generated. He signed the Elder Cedar Covenant (witnessed by Giselle Rudischer) at the AGM.

The trail licence with the Brockleys has now been signed.

**5.2: Treasurer's report**—Cameron reported that expenses last month were related to memberships in CLTA, BCLTA and AFCLT (\$850, balanced by a donation from Sally Robinson). There are a few outstanding bills related to AGM expenses to be paid shortly. We now have over 100 memberships including several more 5-year ones. Current bank balances:

- Chequing “Community Partner Package 00001” (0.01%) \$3998.58;
- Savings “Business High Interest Savings 00002” (1.2%) \$16,800.98;
- Term deposit “GIC 3-year rate Climber 00008” (2.35%) \$49,596.59.

**Total: \$70,396.15**

**Signing authority:** Previous signatory Dunsmoor-Farley has left the board and Peirce would prefer not to have signing authority.

**MOTION: proposed by Bob Weenk, seconded by Kerry Marcus, that any two of Board members Tom Cameron, Randy Young, David Boehm, and Duane West be authorized to sign cheques on behalf of GaLTT. Carried.**

**5.3: Trails report**—Young reported that the recently extended boardwalk in Elder Cedar needs more work to move a section to higher ground. The trail work across the Brockleys' land went very efficiently (35 minutes!) Upcoming work-party on February 19th to remove broom in Petroglyph Park.

–Our supplier will give us a fourth used doggy-bag dispenser, so we need to buy another roll of bags (about \$90). Currently we pay for pickup at Twin Beaches, Sandwell, and Drumbeg; we will donate a bin and box to the Ball Park, and also provide them with doggy bags, but not pickup.

–The stain left over from 707-acre Park posts is now used up and we need to buy more “enviro-stain” for Elder Cedar (2 x \$59.95).

–We need to buy half-size concrete blocks for swampy areas (easier to carry than the big ones), then we can complete the walkway through the swamp on the Robinson trail.

**ACTION: Young** to purchase doggy-doo bags, the enviro-stain, and the half-size blocks.

–No word yet from Elaine at RDN about signs for 707-acre Park.

–**Trails BC:** Randy had circulated an email about Trails BC, whose work is mostly concerned with the Trans-Canada trail network. Membership costs \$100 pa.

**MOTION: proposed by Bob Weenk, seconded by Tom Cameron, that GaLTT join Trails BC. Carried.**

**ACTION: Cameron** to follow up with application for membership.

**5.4: Acquisitions & trails report:** No report.

**5.5 Communications:** Gehlbach reported that articles had been placed in both local papers this week about the AGM and speaker. The website's home page has been updated to report the AGM and advertize the upcoming work party in Petroglyph Park. The board page has also been updated with new board members' bios, and descriptions of the new committee structure and memberships.

**ACTION: Board members** to check the website's board page [www.galtt.ca/board.html](http://www.galtt.ca/board.html) to ensure accuracy re their bios and their committee memberships. Report needed changes to Gehlbach.

**ACTION: Board members** who have not done so to supply a small low-resolution photograph of themselves for the website.

–**New printed trail map draft** Hague had sent along a draft copy of Cameron Murray's new trail map for us to edit. The updated maps will be colour printed and sold for \$2 each.

**DISCUSSION:** The importance of NOT including trails that cross private land (unless properly licensed). Should GaLTT's map omit the extensive good trails on Crown Land that are already shown in the Gulf Island Hiking Trails Book or elsewhere? What is the intent of the government's "No Trespassing" signs—is it just to prevent tree and salal removal or to prevent access?

**ACTION: Marcus** to examine the new map's trails to ensure we show no encroachments on private land, and to ascertain whether it is acceptable to include Crown Land trails on GaLTT's map.

**ACTION: any board member holding a draft copy of Murray's map** to make full-size copies so that others can make detailed comments.

**ACTION: Gehlbach and Mamoser** to discuss ways to adapt/improve our GaLTT logo for use on signs while maintaining "brand recognition".

–**New interactive web-based maps:** GaLTT's current website trail-map with "hot" links to walk descriptions is out of date, awaiting Murray's new map. There is a frequently used link to Nick Doe's maps of the trail system in 707-acre Park. Also, Young referred the Board to his own website's new interactive GPS-based Gabriola trail-map that is an overlay of GoogleMaps™. Users can access it by cell-phone while walking and reference their own locations. The map includes flagged beach accesses. His website also includes information of local interest such as a Silva Bay tide calendar.

**ACTION: Gehlbach** to put a link on GaLTT's website trail-maps page to Randy Young's interactive map at [www.gabriolafuturevision.org](http://www.gabriolafuturevision.org).

**5.6 POSAC:** Young reported no recent activity at POSAC and its absence recently from the RDN website. Howard Houle reported at the recent IT meeting that Gabriola's two new POSAC representatives are Jacinthe Eastick and Nancy Crozier.

## 6. OLD BUSINESS:

**6.1:** Gehlbach noted that some negotiation had already taken place before the AGM with Bob MacDonald of CBC's Quirks and Quarks about speaking on Gabriola and he had said he'd be willing to come for a somewhat reduced fee ("for locals") later in the spring as part of a fund-raising effort at a public event.

**ACTION: Gehlbach to pass to West** copies of the correspondence to date with MacDonald.

**6.2: Committee structure.** See website (committee descriptions on the board page) and previously circulated printed versions of the Strategic Plan. Mamoser noted that her interests were by no means limited to Streamkeeper work and youth. She hopes also to make useful, wider contact with her young adult demographic on the island.

Boehm and Marcus will take over Dunsmoor-Farley's management and communications role for Elder Cedar Nature Reserve. Future official communications to go to Boehm and Marcus with copies to Peirce. Churcher to remain as local informal on-site "keeper" of the reserve.

**6.2 and 6.3 ACTION: Peirce and Gehlbach** to finalize the descriptions of committee structure and Strategic Plan.

## 7. NEW BUSINESS:

**7.1 Affordable Housing forum:** Gehlbach reported that the forum demonstrated enthusiastic support for the formation of a Society capable of fund-raising to accumulate land and densities for housing, and for management of the resulting housing. There was much detailed discussion of how such housing might be located, organized, subsidized, and assigned. GaLTT has no immediate interests in this issue but might be of some use in the future for advice regarding trusts, land holdings, and covenants.

**7.2 Ecological Gifts Forum January 26 in Victoria:** Harburn reported that the forum consisted of a consultant reporting back to conservancies who had been previously surveyed, so some of it was not relevant to us. But there were interesting issues common to all conservancies, such as proper storage and filing of documentation with separately stored duplicates. No money or help were on offer but there were interesting conversations and contacts such as the Habitat Acquisitions Trust. There was a BCLTA questionnaire about best practices. GaLTT was the smallest organization at the forum.

### 7.3 Steps to move forward in 2012:

**a: ACTION: Masson, Young and others (Cameron, Harburn & Landry)** to identify new trail licence possibilities.

**b: ACTION: Harburn, Landry & Peirce** to continue AFCLT application procedures for Phase One of the Robinson application.

**c: ACTION: Boehm to work with Rob Brockley** to generate more ideas (based on Boehm's draft letter inviting public participation) and invite contributions, particularly from youth, for a Big Tree Registry. More discussion with Events Committee to take place to formulate a plan of action.

**d: ACTION: Mamoser** to coordinate her Streamkeepers interests and activities with GaLTT's mapping, events, and youth activities. The Board is interested to hear the full range of her ideas.

**e: ACTION: Acquisitons & Trail Route Committee** to initiate new ways to raise funds in particular for covenant maintenance as well as land acquisition. Peirce to discuss this with Masson.

**f: ACTION: Hemrich to gather input about the draft map from other Board members and work with Barb Hague** (who is willing to continue this initiative with Murray) to complete the new printed trail map in time for the summer markets.

**g: ACTION: West and Events Committee** to draft a workshop schedule for the coming year.

**h: ACTION: Hemrich and Events Committee** to organize our Board and membership table volunteers for the Summer markets.

**8. There was no call for an *in camera* session.**

**9. MOTION** to adjourn proposed by Gehlbach at 9.30pm. Carried.

Minutes recorded by Jenni Gehlbach

# GABRIOLA LAND AND TRAILS TRUST

## Board of Directors meeting Tuesday March 13, 2012, at WI Hall.

**Present:** Rufus Churcher, Jenni Gehlbach, Norm Harburn, Anne Landry, John Peirce, Steve Struthers, Bob Weenk, Duane West, Randy Young.

**Regrets:** Tom Cameron, Carol Hemrich, Melanie Mamoser, Kerry Marcus, Colin Masson. **Absent:** David Boehm.

1. Meeting called to order by Peirce at 7.30pm
2. **AGENDA: Agenda items adopted by consensus**
3. **MINUTES** from February 14, 2012:  
**MOTION: proposed by Jenni Gehlbach, seconded by Duane West, to accept the minutes for the February 14, 2012 board meeting as presented. Carried.**
4. **CORRESPONDENCE:** There was no significant correspondence to be filed.
5. **NEW TRAILMAP** Barbara Hague discussed the new trail map, saying that it was progressing but Cameron Murray is not yet ready to present his final version to the board. Also, we have received a request from the Commons to include in the map a new trail that will shortly connect to the boardwalk through their property from Huxley Park. **DISCUSSION:** about assigning names to the recently licensed trails across private land. of the printing costs; about costs of printing and batch size; and of the best way to facilitate timely sign-off so that the map can be published in time for the market in May.  
**ACTION: Peirce** to email trail-licence landowners Cornish, Brockley, and Robinson about their trail-naming preferences.  
**ACTION: Young and Marcus** to work with Hague and Murray to ensure that the trail map is accurate.  
**ACTION: Gehlbach** to work with Hague to ensure that the descriptive text in the brochure is accurate and to ensure that the print and web versions agree with each other.  
**MOTION: proposed by Jenni Gehlbach, seconded by Bob Weenk that GaLTT order 2000 copies of the new map, which will be sold to the public for \$2.00.**

### 6. **REPORTS:**

**6.1: President's report**—Peirce reported about Phase 1 of the AFCLT application, which is now through their land committee and will go to their full board next month. Financial details will be dealt with later in their Phase II, though we have assurances that Sally Robinson will cover the necessary costs. AFCLT also have contacts for possible *pro bono* legal work. GaLTT will have to show our financial ability to maintain covenants.

Re costs: Kate Emmings estimates that there will be \$500 to \$600 for annual inspection fees and between two and three thousand dollars for a baseline survey.

Peirce has finalized the documents about Committee structure and our Strategic Plan and distributed them to the board for final comments.

**6.2: Treasurer's report**—Anne Drozd sent the February month-end financial statement to Gehlbach for this meeting. Current bank balances:

- Chequing “Community Partner Package 00001” (0.01%) \$3464.02;
- Savings “Business High Interest Savings 00002” (1.2%) \$16,816.93;
- Term deposit “GIC 3-year rate Climber 00008” (2.35%) \$49,596.59.

Drozd also sent a short list of new members for the Board's approval, but Gehlbach noted that some names on it were actually renewing ex-members.

**ACTION: Cameron** to investigate whether these new members need approving and report back at the April Board meeting.

**6.3: Trails work party report**—Young reported that the recently built boardwalk on the muddy part of Sally Robinson’s trail was successful and that the neighbour is now satisfied that his property line is a good distance away from where the trail runs. He’s interested in being involved with putting the trail through to Thompson.

–The Chamber of Commerce suggested that GaLTT remove broom from roadsides and from the IT property, but an Island Planner has said they will organize it themselves as a staff teamwork project, and suggested we approach the school principal about the broom on the school grounds instead. She agreed and next Sunday March 18th the work party will be at the school.

–The Commons has requested help extending the boardwalk on the walkway to their gardens. They will purchase the needed concrete blocks.

–We are still waiting for the RDN on the signs for 707-acre Park; posts are ready to install.

–Regarding trail signs: Young has a GaLTT stencil he made for the doggy bag dispensers. Also, Cameron had two attractive signs made for the trail through his property.

– Investigations continue as to whether the newly extended eastward arm of the privately-built trail from South Road to the beach near El Verano Turnabout is within the road allowance. GPS readings indicate it is very close to the boundary.

**6.4: Acquisitions & trails report:** Harburn reported that the Trails and Acquisitions Cttee. met on February 20 and are updating the priority projects document.

–They are trying to negotiate a trail licence agreement with John McCormick and Jenny Marcus about the well-used trail that runs from Clarendon Rd. to Berry Pt Rd., but it runs into the water tank area of Surf Lodge, so they will need to negotiate also with Mike Brown. There is also another significant trail loop in that area through Ike McKay’s property.

–The Maddisons have declined a trail licence through their property.

–They will try to engage with Rooks and with Dean Gaudry about access trails to 700-acre Park.

–The well-used trail near Commodore Way goes through the middle of a private lot. It will have to be moved if and when a house is built there.

**6.5 Community engagement report:** West reported the whole committee had not met yet, though he and Weenk had met and discussed a couple of ideas for events including guided walks, and geocaching/orienteering sessions. Mamoser is assessing relevant streamkeepers activities.

–Re fund-raising events: West has investigated availability of The Haven for a talk by Bob Macdonald of CBC’s Quirks and Quarks either April 20/21 or May 5. **DISCUSSION:** whether these dates were too early—summer might provide a bigger audience—and whether fund-raising efforts need to be targeted.

**ACTION:** West will rethink ideas on a longer time frame, perhaps with a June date.

**6.6 Communications report:** Gehlbach reported that articles had been sent to both local papers about recent boardwalk-building and broom-removal work parties and about the photo competition for the trail-map brochure.

–Members have been notified by email about the photo competition.

–The website’s home page has been updated to report the work parties and to advertize the photo contest.

–A geology page has been created but not mounted yet; an ecology page is in process.

–Mamoser has received copies of our logo and is consulting with Claire Watson about improving it while maintaining its essential design elements, and having versions suitable for large and small advertisements, letterhead, business cards, and trail markers.

–Gehlbach suggested that GaLTT plan to print letterhead and business cards for use on official society business.

–Barbara Hague is transferring her archived newsletter and brochure files to Gehlbach on a memory stick.

**ACTION:** Gehlbach to email the draft geology webpage to Peirce and Young.



- 6.7 POSAC:** Young reported that recent newspaper accounts of POSAC activity have been accurate.
- There has been no action yet on 707-acre Park signage, but they will dig the post-holes with an auger. They will need to locate the boundaries accurately.
  - Mudge Island is discussing beach accesses and boat landings.
  - The rebuilding of the South Road beach access stairs will go ahead for \$25,000. Engineers want it built to housing standards so the current one has to be demolished. The RDN received a significant grant to help with this cost.
  - Coats Marsh does not come under POSAC control because it is owned partially by Nature Trust. Its management plan includes building a walkway all around the perimeter (which may be against RAR).
  - Re the trail at Macdonald West: only RDN can apply to put structures (including boardwalks) on MOTI land. GaLTT could subcontract to do the work if approved.
  - A retaining wall will eventually be built in 707-acre Park where a neighbour excavated an RV parking space.
  - RDN are short of staff currently.

## **7. OLD BUSINESS:**

**7.1:** Peirce has emailed his updated Committee Structure and Strategic Plan documents to Board members.

## **8. NEW BUSINESS:**

**8.1 LTABC meeting in Cowichan Bay May 3-5:** Registration fees are \$290/250/200 each depending on numbers. Peirce, Harburn, and Churcher expressed interest in attending the meeting.

**ACTION:** Peirce to email those interested and decide by March 20 who will attend.

**8.2 Honeysuckle Gravel Pit Acquisition:** Discussion deferred to next meeting when Cameron will be back. Young reported that Ratepayers' Association has asked MOTI about the pit's current status.

**ACTION:** Gehlbach to include this in April's agenda under old business.

**8.3 Fund raising** for covenants and land acquisition to be discussed at the next board meeting.

**ACTION:** Gehlbach to include this in April's agenda under old business.

**9. There was no call for an *in camera* session.**

**10. MOTION** to adjourn proposed by Gehlbach at 9.20pm. Carried.

**Minutes recorded by Jenni Gehlbach**

# GABRIOLA LAND AND TRAILS TRUST

## Board of Directors meeting

Tuesday April 10, 2012, at 1787 El Verano Drive

**Present:** David Boehm (at 8.15pm), Tom Cameron, Rufus Churcher, Jenni Gehlbach, Carol Hemrich, Anne Landry, John Peirce, Steve Struthers, Bob Weenk, Duane West, Randy Young.

**Regrets:** Norm Harburn, Melanie Mamoser, Kerry Marcus, Colin Masson

1. Meeting called to order by Peirce at 7.45pm at Gehlbach's house because WI Hall was double-booked.
2. **AGENDA: Agenda items adopted by consensus**
3. **MINUTES** from March 13, 2012:  
**MOTION: proposed by Jenni Gehlbach, seconded by Bob Weenk, to accept the minutes for the March 13, 2012 board meeting as presented. Carried.**

**DISCUSSION** of Item 7.1 moved forward because of inappropriate inclusion of private property owners' names in last month's Acquisitions Committee report and the subsequent minutes.

**ACTION: Reminder to all board members** that such discussions should be had *in camera*.

4. **CORRESPONDENCE:** There was no significant correspondence to be filed.

### 5. **REPORTS:**

**5.1: President's report**—Peirce reported that Phase 1 of the AFoCLT application has been accepted. They have some concerns about the safety of the old well—solvable with a fence. He will have a conversation with Sandra Tassel tomorrow. GaLTT must estimate expenses that will not be paid by Sally Robinson. **DISCUSSION:** of possible good co-holders from financial point of view; BC Land Conservancy would be suitable because their representative Bill Turner used to be on the AFoCLT board. The issue of a co-holder would only come up when and if the covenant is transferred to GaLTT. However, if there are significant legal costs that are general in nature, we may want to engage in a discussion with the Islands Trust Fund and The Land Conservancy about co-sharing some costs.

5.2: Treasurer's report—**Cameron reported current bank balances:**

- Chequing “Community Partner Package 00001” (0.01%) \$3807.07;
- Savings “Business High Interest Savings 00002” (1.2%) \$16,834.04;
- Term deposit “GIC 3-year rate Climber 00008” (2.35%) \$49,596.59.

**Executive Committee has decided to obtain a Post-Office Box (with several keys) to serve for billing and drop-box purposes. Our corporate address to remain as Kerry Marcus's home address.**

**MOTION:** proposed by Tom Cameron, seconded by Jenni Gehlbach that the Treasurer shall proceed with obtaining a numbered post-office box at Gabriola's main post office to serve as GaLTT's on-going address for most business correspondence. Kerry Marcus's home address will be retained as Gabriola Land and Trails Trust's formal corporate address. With the key deposit and taxes, the cost will be about \$170. Carried.

**Our Constitution requires that GaLTT formally accept new members, which has not been done consistently in the past. DISCUSSION: We should do this periodically, e.g., every six months, and in particular just before our AGMs to ensure legitimate membership for voting.**

**MOTION:** proposed by Tom Cameron and seconded by Bob Weenk, as amended (*from February 29 to March 31*) by Jenni Gehlbach, that all those included in the membership list dated March 31, 2012 be formally accepted as members of Gabriola Land and Trails Trust. Carried.

5.3: Trails work party report—**Young reported that work parties have cleaned up the broom at the school and extended the boardwalk at the Commons to allow better winter access to the gardens.**

–Next Sunday GaLTT will help with landscaping at the Health Clinic and the following two sessions will be devoted again to Drumbeg broom control.

–We are still waiting for the RDN on the signs for 707-acre Park; posts are ready to install.

5.4: Acquisitions & trails report: Landry reported that the Trails and Acquisitions Committee are updating the priority-projects document. Details to be discussed *in camera* later in the meeting

5.5 Community engagement report: West reported the whole committee had not met yet. Weenk is willing to organize guided walks in June and through the summer; Weenk noted that he will be away from April 22 to June 1.

5.5a Mamoser hopes to do something with Streamkeepers in May

5.5b Boehm has been thinking about and exploring big trees around the island, and considering how best to organize a registry. The Province has an email tree registry. DISCUSSION: Should we limit it to Native trees or include planted imports? Which trees should we start with? What about trees on private land? Where should trees' circumferences be measured? What about trees on slopes? What about trees that branch out low down like maples? How best to publicize the registry?

ACTION: Boehm to draft an article with Peirce and Gehlbach for the local newspapers to be submitted by the end of this month.

5.6 Communications report: Gehlbach reported that the website has been updated with a warning about damage to the Cemetery beach access and with reports of work-party activities on the Home Page; information about AFoCLT and links to their website on the Covenant and Donation Pages; and an article about Giant Hogweed on the Managing Invasives Page (following a report from a member about finding some on the path at Drumbeg and asking what to do about it).

–There has been no report from Barb Hague about the results of the photo competition.

–Cameron Murray has committed to finishing the new trail map by April 18.

ACTION: Young and Gehlbach to be responsible for signing off the contents of the map and associated text with Barb Hague in good time for Judy Preston's layout of the brochure and printing before the opening of the market.

Gehlbach noted that she will be away from May 4 to June 1.

5.7 POSAC report: Young had nothing new to report.

## 6. OLD BUSINESS:

6.1 Membership approvals: Already dealt with in Item 5.2 Treasurer's Report.

6.2 AFoCLT report. Already dealt with in item 5.1 President's Report.

6.3 Honeysuckle gravel pit: The Ministry of Highways is discussing its status. Cameron suggested we don't need to hire someone to describe this piece of land because we have sufficient expertise available among our members. There is very little gravel at the site now; much of the land is rocky and it has poor tree growth.

ACTION: Cameron to work with GaLTT members Phyllis Fafard and Rob Brockley to produce a complete description of the gravel pit ¼ section.

ACTION: Cameron to discover its assessed value.

6.4 and 6.5 Fund-raising: Peirce and Cameron will attend the LTABC meeting in May and hope to get information on how to get started on fund-raising for covenant maintenance and land acquisition.

**7. NEW BUSINESS:**

7.1 Subjects for *in camera* discussion: **Already dealt with in Item 3.**

7.2 April 18 covenant inspection at Elder Cedar with Chris Ferris (ITF) at 1.30pm:

**ACTION: Peirce to check how many GaLTT people should attend.**

**ACTION: Harburn, Landry, and Struthers to attend the April 18 Elder Cedar ITF covenant inspection. Also, if numbers are appropriate, Weenk, Boehm and Churcher.**

7.3a Trail and beach access signage. **Young reported that our old concrete beach access signs are ugly but effective. They are very heavy (hard to steal and dislodge!). Some of them need repositioning and repainting. We still have the molds for new ones. Many old wooden trail signs have decayed or faded or been taken down. DISCUSSION: of how many signs are needed; GaLTT logos and wording including cautions; materials, costs, designs, ease of manufacture and longevity. Licensed trails definitely need signs, as do obscure trail accesses and branching trails.**

**ACTION: Cameron and Young to investigate further possible materials and designs for trail signs**

7.3b Filling potholes in 707 main trail. **We are advised that no such changes can be made without approval from POSAC and RDN.**

**8. *In camera* session:** Landry reported progress with landowners on the various outstanding segments of the Descanso to Drumbeg trail project. Two potential trail licences are being worked on.

**9. MOTION** to adjourn proposed by Gehlbach at 9.45pm. Carried.

**Minutes recorded by Jenni Gehlbach**

# GABRIOLA LAND AND TRAILS TRUST

## Board of Directors meeting Tuesday May 8, 2012, at W.I. Hall

**Present:** David Boehm, Tom Cameron, Norm Harburn, Colin Masson, Carol Hemrich, Anne Landry, John Peirce, Steve Struthers,, Duane West, Randy Young, Melanie Mamoser, Kerry Marcus.

**Regrets:** Bob Weenk, Jenni Gehlbach, Rufus Churcher.

1. Meeting called to order by Peirce at 7.30 pm at WI Hall.
2. **AGENDA: Agenda items adopted by consensus**
3. **MINUTES** from April 10, 2012:  
**MOTION: proposed by Tom Cameron, seconded by Norm Harburn, to accept the minutes for the April 10, 2012 board meeting as presented. Carried.**
4. **CORRESPONDENCE:** There was no significant correspondence to be filed.
5. **REPORTS:**

**5.1: President's report**—Peirce reported on continued progress advancing the Robinson Woods Agreement. He also provided a overview of the BC Land Trust Alliance conference attended with Cameron recently in Cowichan Bay. **DISCUSSION:**

**5.2: Treasurer's report**—Cameron reported current bank balances:

- Chequing “Community Partner Package 00001” (0.01%) \$2542.23;
- Savings “Business High Interest Savings 00002” (1.2%) \$16,850.60;
- Term deposit “GIC 3-year rate Climber 00008” (2.35%) \$49,596.59.

A Post-Office Box to serve for billing and drop-box purposes has been obtained.

P.O. Box 56. Currently keys to be held by Drozd, Cameron, Peirce, Gehlbach and Hemrich. Cameron stressed the importance of GaLTT processing invoices and bill in a timely manner.

**5.3: Trails work party report**—Young reported that work parties participated in rock picking at the Clinic site and Drumbeg broom bashing.

– Young proposed posting our work at Drumbeg on the BC Parks Volunteer website. Our logo should be featured. Mamoser will follow up re update of the logo.

- Next Sunday GaLTT a lumber salvage project.

– Young requested and received permission to proceed with the purchase of two Extracigator Junior models.

**5.4: Acquisitions & trails report:** Harburn reported that the Trails and Acquisitions Committee are active on two trail licenses Marcus/McCormack and Camerons.

**Discussion:** License termination clause discussions. As drafted the license provides for automatic review at five year intervals, with cancellation available to either party on 90 days notice. Biggest issue would be possibly closed trails being reflected on the GaLTT trail maps. Need to review this discussion at the next meeting as the consensus reached was not recorded,

**5.5 Community engagement report:** West reported the committee had an initial meeting, Mamoser and Hemrich present. Weenk is willing to organize guided walks, dates to be set on his return so they can be advertised. Oceans Day approaching and an opportunity we have presented at in the past. Masson indicated that he had been approached re involvement in Oceans Day.

- West also indicated planning for a July Parks Day event, Orienteering/Geocaching event, and a later Foraging event.

**5.5a Mamoser** reported on contacts being developed between Streamkeepers and DFO and Island Trust Planner.

**5.5b Hemrich** indicated she was prepared for the first Farmer's Market and passed the signup sheet for Market shifts.

**5.5c Boehm** spoke to the launched Big Tree Registry and reminded us it was an excellent time to find the biggest Dogwood. **DISCUSSION:** Updating and communication of information

**5.6 Communications report:** Gehlbach absent.

**5.7 POSAC report:** Young observed on activities around creating support for a Pedestrian/Cycle corridor through the Village Core. This will also come up at a planned Ratepayers meeting in June.

## **6. OLD BUSINESS:**

**6.1 Covenant Monitoring:** Harburn, Landry and Struthers were present for the monitoring review. Harburn outlined the checklist process. Only item in question was the trail surface through one seasonal wet area. The Bachman Covenant was reviewed as part of the same visit.

**Action: Peirce would like copy of the review results.**

**6.2 Trail Signage:** Young outline current efforts, including painting beach access markers and the challenges of marking beach access points from the shore end. Cameron distributed possible template for trail license areas.

**Action; Cameron, Young and Harburn to further develop sign templates.**

**6.3 Honeysuckle gravel pit:** Cameron reported little change since last meeting.

**6.4 Fund-raising:** Peirce proposed deferring discussion on this at this time.

## **7. NEW BUSINESS:**

**7.1 New Trail Map.** Barb Hague presented the virtually final artwork for the map. It will not be available for the first Farmers Market but should be for the second. **Discussion:** price of the new map.

**Motion: Boehm moved that the price for the new map be \$3. Unanimous agreement.**

**7.2 GaLTT backing for Community Initiatives.** GaLTT's response when approached to support initiatives such as the art poles and award nominations. **Discussion:** Keep open and be careful with attention to staying close to our mandate areas.

**8. In camera session:** Boehm moved that we go in camera at 9:20, Masson seconded. Out of in camera at 9:42 pm.

**Motion** resulting from in camera. Moved by Harburn that the Board authorize signing the Marcus and McKormack trail licenses for the trail from Clarendon Road to the Surf property. Seconded Masson. Carried.

**Action: Peirce and Struthers to meet and resolve termination clause wording.**

**9. MOTION** to adjourn proposed by Boehm at 10.05pm. Carried.

**Minutes recorded by Duane West**

# GABRIOLA LAND AND TRAILS TRUST

## Board of Directors meeting Tuesday June 12, 2012, at WI Hall

**Present:** David Boehm, Tom Cameron, Jenni Gehlbach, Norm Harburn, Carol Hemrich, Anne Landry, Melanie Mamoser, John Peirce, Steve Struthers, Randy Young.

**Regrets:** Kerry Marcus, Colin Masson, Bob Weenk, Duane West. **Absent:** Rufus Churcher

6. Meeting called to order by Peirce at 7.30pm by Peirce.
7. **AGENDA: Two agenda items added to New Business as follows:**
  - 7.7: **“Brickyard Beast”** 10 km run for the hot lunch program, request for trail maps—Struthers
  - 7.8: **Summer social** suggested dates—Peirce

### Agenda items adopted by consensus

8. **MINUTES** from May 8, 2012: Discussion of Item 5.4 as reported in the minutes.  
**Correction to May 8, 2012 minutes:** “**Re Trail licence termination clause:** Standard terms are a one-year notice of termination to be given except in the case of breach by either party, in which case the other party could terminate in 30 days.”  
**MOTION: proposed by Norman Harburn, seconded by David Boehm, to accept the minutes for the May 8, 2012 board meeting, as amended above. Carried.**
9. **CORRESPONDENCE:** Gehlbach has filed copies of email correspondence related to AFCLT and LTA-BC. Peirce transferred for filing trail licences with Jenny Marcus and with Robert and Susan Brockley, and a letter from Brown regarding a trail on the Surf property.

### 10. **REPORTS:**

**5.1: President’s report**—Peirce presented his printed report for May 2012 as attached.

5.2: Treasurer’s report—**Cameron presented Anne Drozd’s General ledger for May 2012 and reported current bank balances:**

- Chequing **“Community Partner Package 00001” (0.01%) \$2306.88;**
- Savings **“Business High Interest Savings 00002” (1.2%) \$16,867.73;**
- Term deposit **“GIC 3-year rate Climber 00008” (2.35%) \$49,596.59.**

**Major expenses last month were: \$313 to Wild Rose Nursery for extractigators and \$23 to Arbutus Building Supplies. Cheque also issued at the meeting for \$159.78 to Gehlbach to reimburse payments to “DotEasy” for website expenses, and purchase of a Sympathy card for West.**

**MOTION:** proposed by David Boehm and seconded by Jenni Gehlbach, that the new and renewed members listed by Anne Drozd this month be formally accepted as members of Gabriola Land and Trails Trust. Carried.

5.3: Trails work party report—**Young reported that work parties have recently worked on the Surf trail and the Evans Road allowance beach access trail off Gray Road.**

–**Next session will be to clean up more broom in Drumbeg Park. The areas previously cleared are in good shape.**

–**We are still waiting for the RDN on the signs for 707-acre Park; posts are ready to install.**

–**New wooden trail signs will likely cost about @20 each. DISCUSSION: A budget for \$600 for this is appropriate without further discussion.**

–**For general trail and public access use, Cameron suggested using commercially available concrete post-bases that are similar in size to the beach access markers They can easily be painted chrome yellow to resemble the existing public access markers, which are a symbol understood by most Gabriolans.**

–**The doggy-bag pickup is transferring to Dale Ransom. Antal will repay Young for work not completed and Young will pay Ransom.**

5.4: Acquisitions & trails report: **Harburn reported that the trail licence with Jenny Marcus has been signed. It is updated somewhat from our earlier template to conform with the May board motion re time length for cancellation of licence by either party (as reconfirmed in our June minutes corrections). Other licence and covenant details to be discussed *in camera* later in the meeting**

5.5 Community engagement report:

5.5a Market: **Hemrich reported that so far the Market shifts have been stable and the public interested. Last week the table was outside because the kitchen was not active. The schedule still has a few gaps. DISCUSSION: It would be good to have a sign at the market table about the upcoming trail work party's location and time. ACTION: Hemrich to coordinate with Young to produce timely signs.**

5.5b Logo: **Mamoser reported no progress on finding a graphics person to improve the quality of our logos. ACTION: Mamoser will approach Danielle Rudischer and Kelly Price. Gehlbach will speak to Nigel Hart who produced the original logos.**

5.5c Streamkeepers: **Mamoser reported:**

- **the DFO representative is excited about Streamkeepers' activity on Gabriola. She is waiting for David Clough for a meeting.**
- **Chloe Fox, IT planner, is interested in partnering with us for educational purposes.**

5.5d Community contact: **Mamoser reported:**

- **Heather Loyer, who makes medicinal herbal creams, would like to partner with us for an organized medicinal herb walk in 707-acre Park; any proceeds to be donated to GaLTT.**
- **Kelly Bilquist wishes to donate to us \$1 from sale of each animal name tag. ACTION: Cameron to contact her at 250-247-8368**
- **Dorothy Engst is interested in a trail licence on her property. ACTION: Harburn to contact her by email at: publisher@truebluespirit.com**

5.5e Big Trees **Boehm reported that the registry is going along famously and several very large trees have been located including a 17-foot circumference cottonwood near Coats Marsh.**

5.6 Communications report:

5.6a Website: **Gehlbach reported that the website has been updated with recent news, the upcoming new map, and reports about work parties. She is working with Cameron Murray to adapt his high-resolution for-print map to make it suitable for use on the website with hotlinks to walk descriptions.**

5.6b New trail map: **Barb Hague submitted articles to both papers about the new map. Cameron signed off on the map's contents for printing. The map has not been produced to schedule, apparently because of a breakdown in the printer's folding equipment.**

**ACTION: Tom Cameron to contact Regan at the printer to see what can be done.**

**NOTE: Following the meeting, Cameron reported that the maps would be ready on Thursday, June 14. He will pick them up and pay for them.**

5.7 POSAC report: **Young reported that:**

**–the South Road beach-access stairs project has been designed but the rebuilding contract has not been signed yet.**

**–RDN is looking at getting approval authority for work (such as trails) on MOTI land. This would likely be advantageous for advancing the Tunnel and Village Trail projects. There will be a meeting between MOTI and the Ratepayers' Assoc. on June 18 at 6.30.**

## **6. OLD BUSINESS:**

6.1 Trail licence termination clause: **Already dealt with in Approval of Minutes Item 3.**

6.2 Covenant inspection: **ACTION: Landry to follow through and send report to Peirce.**



6.3 Fund raising: No discussion. Deferred to next board meeting.

6.4 Map price and mailing costs: **ACTION** Cameron will check what retail taxes are due for map sales and what mailing costs would be. **NOTE: Following the meeting Cameron reported that we do not charge tax on the map or other items sold at the market.**

6.5 Trail signs: **Already dealt with in Item 5.3.**

6.6: Village Trail: **Peirce reported that he as a Director of the Gabriola Chamber of Commerce he is liaising with the Gabriola Transportation Group on Village Core issues, and they are talking to some of the property owners who would be involved in the proposed pedestrian/bicycle Village Trail from the Post Office to Tin Can Alley. Steve Earle and he have spoken to Steve Wohlleben, who is supportive of the idea. One significant issue is that the initiative requires another planner, because the RDN's McCullough is too busy. Houle is trying to get money for another planner so some work can be done in 2012.**

6.7 Cemetery Beach Access: **The access trail has been regraded and the pile of dirt removed.**

## **7. NEW BUSINESS:**

7.1 Map mailouts: **DISCUSSION: of implications to our charitable status if we give benefits to our members who currently get a tax receipt for their membership fee. Also, our members are our chief potential "customers" for our maps, which are a small but high-profile fundraising source.**

Motion proposed by Tom Cameron, seconded by Jenni Gehlbach, that we do NOT supply free trail maps to our members. Carried.

**ACTION: Gehlbach to email GaLTT members about the new map as soon as it is available with details about where they can buy them.**

7.2 Map use by Sustainable Gabriola for marking food stands. **DISCUSSION: such use is inappropriate for the trail map. Peirce will coordinate with Young about using his online map as a base.**

7.3 Possible trail at the end of Canso Drive

**ACTION: Young to check out the ownership of the land involved and the location of the well-used unofficial trail (about 200 metres long).**

7.4 Commons Covenant. **Struthers reported that the current draft is much improved but he still has reservations about its viability. It is hard to inspect annually (from the point of view of a covenant holder) without an explicit Stewardship Plan.**

**ACTION: Harburn's covenant group and Struthers to look more closely at the current draft and give their feedback before September 1.**

7.5 Name badges for volunteers: **Bastion Trophies can supply individualized nametags for board members and other volunteers for \$8 each.**

Motion proposed by David Boehm, seconded Melanie Mamoser that nameplates with GaLTT logo but no names be ordered as soon as possible to be used by board members and other volunteers on official GaLTT business. These tags to be blank with space for a name to be put on with a tape machine. Carried.

**ACTION: Peirce to follow up on this once our logo has been fixed.**

7.6 Beach survey of spawning forage fish. **Ramona de Graaf (an independent fisheries consultant) wants fieldwork volunteers for this survey work. DISCUSSION whether this activity was GaLTT business. Agreed that it is within our mandate, but peripheral to our main areas of activity. Boehm is interested and volunteered to be GaLTT's contact person about the initiative. ACTION: Boehm to**

follow up.

7.7 “Brickyard Beast” 10km-run request for trail maps: **Struthers presented their request for donation of maps as part of a participant’s package in support of the school’s hot lunch program.**

Motion proposed by Tom Cameron, seconded by David Boehm that GaLTT trail maps not be donated to this event. Instead, we should offer them maps at roughly our cost (\$1.50 each). Carried.

7.8 Peirce and his wife Nancy have invited board members and their families to a potluck BBQ at Namaste Farm (2100 South Road) at 6pm on Tuesday July 17.

**8. Motion proposed by Jenni Gehlbach, seconded by Anne Landry to move to *in camera* discussion. Carried.**

***In camera* discussion:** Reports were made on the status of two pending trail licences.. Two potential new trail licences were identified and Young undertook to initiate discussions with the property owners involved.

Draft documents were examined pertaining to GaLTT negotiating a pending covenant and needing to work concurrently with AFCLT and the donor. DISCUSSION of three draft documents: (1) The task sequence for all parties involved; (2) “Conservation Easement Procurement and Management Agreement”; and, (3) “The American Friends of Canadian Land Trusts Cross-Border Conservation Easement Template”. This discussion included some of the costs involved and who would be responsible for their payment.

**Motion proposed by Jenni Gehlbach, seconded by Steve Struthers to move out of *in camera* discussion and that motions passed *in camera* be quoted in the Minutes. Carried.**

**Motions arising from the *in camera* discussion:**

IC Motion 1: proposed by Jenni Gehlbach, seconded by Melanie Mamoser, to agree in principle to the presented Procurement Management Agreement and Sequence of Tasks, with changes as noted by Peirce, subject to legal review. Carried.

IC Motion 2: proposed by Anne Landry, seconded by Carol Hemrich, to agree in principle to the proposed draft covenant, with future review delegated to GaLTT’s covenant team, subject to legal review. Carried.

IC Motion 3: proposed by Tom Cameron, seconded by Norman Harburn, to approve a budget of \$12,500 for the Robinson Woods Covenant project, to cover the costs of the baseline appraisal, the environmental assessment, the legal costs, and management costs such as signage in implementing the covenant.

IC Motion 4: proposed by Melanie Mamoser, seconded by Randy Young to proceed with baseline appraisal and environmental assessment of the proposed Robinson Woods Covenant lands once conditions in the approved sequence of tasks have been met and legal review has been completed.

**9. MOTION to adjourn proposed by Gehlbach at 10pm. Carried.**

**Minutes recorded by Jenni Gehlbach**

# GABRIOLA LAND AND TRAILS TRUST

## Board of Directors meeting Tuesday July 10, 2012, at WI Hall

**Present:** David Boehm, Tom Cameron, Rufus Churcher, Norm Harburn, Carol Hemrich, Anne Landry, Melanie Mamoser, Kerry Marcus, John Peirce, Steve Struthers, Randy Young, Bob Weenk.

**Regrets:** Jenni Gehlbach, Colin Masson, Duane West.

11. Meeting called to order by Peirce at 7.30pm.
12. **AGENDA: Adopted by consensus**
13. **MINUTES** from June 12, 2012: **MOTION: proposed by Norm Harburn, seconded David Boehm to accept the minutes for the June 12, 2012 board meeting, as amended. Carried.**
14. **CORRESPONDENCE:** Marcus sent a new letter to Mrs. Oljaca, the registered landowner at the top of Balsam, re possible trail licence to complete McIntyre trail project. Hard copy for files received.
15. **REPORTS:**

### **5.1: President's report**

- Spent considerable time on Robinson Woods project, which is now in the hands of the AFCLT's Canadian lawyer.
- Looking for outside legal support, so contacted John Manning on recommendation of NALT. He is too busy. In discussion, agreed that Peirce will contact Matt Richards next, who is a Gabriola resident.
- Village Trail Project. Peirce attended several meetings representing both the Gabriola Chamber of Commerce and GaLTT. The Commons Council approved the Village Trail project as one of their top priorities for this summer. They will be using Tom Cameron as a technical consultant. The Commons Council approved \$1000 to get the project started and they will be looking to raise more once the budget is approved. **MOTION: proposed by Steve Struthers and seconded by David Boehm that GaLTT give the Commons \$1000 towards this trail project. Carried.**
- Peirce mentioned several very positive conversations about the new trail map. Churcher noted some errors on the map. Cameron asked that people note all errors in writing and send them to him for consideration when the next edition of the map comes out.

**ACTION (1) Peirce** to contact Matt Richards re legal support for GaLTT.

**ACTION (2) Cameron** to get cheque to Commons (via Victor Anthony) and Peirce to contact Anthony re photo op for paper.

**5.2: Treasurer's report**—Cameron presented Anne Drozd's General ledger for June 2012 and reported current bank balances:

- Chequing “Community Partner Package 00001” (0.01%) \$2402.33;
- Savings “Business High Interest Savings 00002” (1.2%) \$56,886.94;
- Term deposit “GIC 3-year rate Climber 00008” (2.35%) \$49,596.59.

There was a major anonymous donation last month of approximately \$43,000. The only comment that came with it was a request not to announce the donation until the next AGM.

Major expenses last month were: \$1200 for map printing.

**MOTION: mover and seconder not recorded, that the new and renewed members listed by Anne Drozd this month be formally accepted as members of Gabriola Land and Trails Trust. Carried.**

There was discussion about the format of the bookkeeper's reports and the desire to have more standard income and balance statements.

**MOTION: proposed by David Boehm and seconded by Steve Struthers, to accept the Treasurer's report. Carried.**

**ACTION: Cameron, Peirce and Drozd** to discuss new format for monthly financial reports after Cameron's return from holidays.

### **5.3: Trails work party report**

- Young reported that work parties have recently worked on the Macdonald trails and cleared broom at Drumbeg.

- We are still waiting for the RDN on the signs for 707-acre Park; posts are ready to install.

- Wood is ready in Young's yard to extend the Commons boardwalk closer to the south allotment gardens.

- A member has offered \$500 to GaLTT to help hire a student or underemployed person to clear broom. Discussion around the complexities of our hiring someone on such a small contract. Suggestion was made to see if donation could be made to PHC and then GaLTT arrange with their Helping Hands project for labour to clear broom.

**ACTION: Young** to follow up with potential donor re plan to hire someone through PHC.

- Young has negotiated for a trail licence running from Thompson to the Robinson Woods that is more convenient for the landowner than using the undeveloped road allowance. This will require a short section of new trail on the Robinson Woods property, which we can discuss with Sally Robinson when she arrives back on Gabriola.

**ACTION: Harburn** to follow up on trail licence. Young to map out new trail going to the big maple on Sally's property and Peirce prepare a revision letter to her trail licence with a new trail map.

- Discussion about possibility of trail licence off the end of Canso. This is private land.

**ACTION: Peirce** to call Joan Michel at RDN with PID of Canso Road property to get contact info for the owners.

- Peirce mentioned that the widening of the top of Wharf Road by MOTI may cause future erosion and/or slumping that will encroach on Bachman covenant.

**ACTION: Peirce** to take photos and forward them to Jeff Ralph and Kate Emmings at the Islands Trust Fund.

- Discussed possible trail licence across Dean Gaudrie's property as a replacement for current main road leading to 707. Numerous issues, including gating and difficulty of changing established habits of trail users.

**ACTION: Peirce** to schedule meeting with Dean Gaudrie, Rick Jackson, Randy Young and himself on site to discuss alignment issues, gating with fire access, and coordination with RDN/POSAC.

### **5.4: Acquisitions & trails report:**

- Discussion of the new draft of the Commons covenant.

**ACTION: Struthers** will put together a list of comments for further discussion and feedback to Commons.

- Discussion of plans to put solar panel and automated data gathering system on the observation well on the Elder Cedar property. Consensus that moving the well is not an option because of cost and the value of existing historical data. Divided opinion on whether to allow installation. For some, small installation OK, but not a large tower. Uncertain about scale of tower needed.

**ACTION: Peirce** to clarify with Jeff Ralph what the scale of the planned construction might be.

### **5.5 Community engagement report:**

5.5a Market: Market going well.

5.5b Streamkeepers: Mamoser reported:

- First meeting is scheduled for July 26 at the Agi Hall.

**MOTION: mover and seconder not recorded**, that GaLTT pay for the hall rental for the first meeting of Streamkeepers. Carried.

5.5c Big Trees Boehm reported minor progress during the month. Peirce requested a written sample for next meeting so that we can begin to see how to organize the information and deal with confidentiality.

5.5d 707 Walks. Weenk is ready to start leading regular summer walks into 707-acre Park. Tuesdays at 2PM for about 45 minutes, starting next Tuesday at the main South Road entrance (Gaudrie property) and then from other entrances around the park, moving clockwise. Weenk will take care of announcements in Sounder and via Young's mailing list.

**5.6 Communications report:**

Maps are a huge success. No other report.

**5.7 POSAC report:** Young reported that he is still waiting on RDN for sign tops for 707-acre Park. Next meeting is October.

**6. OLD BUSINESS:**

**6.1 Fund raising:** No discussion. Peirce to convene meeting of fund raising group to discuss new donation and other issues and report back to the board.

**6.2 Logo:** Mamoser reported no progress on finding a graphics person to improve the quality of our logos.

**ACTION: Mamoser** will approach Danielle Rudischer and Kelly Price. Peirce will speak to Nigel Hart who produced the original logos. Chances are very low that he has anything from that far back.

Name badges to await new logo.

**6.3 Village Trail** update dealt with earlier.

**6.4 Outside legal advice** dealt with earlier.

**6.5 Forage Beach Fish Sampling.** We have received an invitation for a walk/talk on Sept. 8 and a training workshop on Sept. 9. Boehm and Mamoser to act as contacts.

**6.6 RSVP list** for Tuesday potluck – discussed.

**7. NEW BUSINESS:**

**7.1 Strategy discussions.** Boehm raised the issue of the beach access created when Rooks subdivided the Peacock property and what we might do to improve it. Young explained that there is a rough trail there and that given the steep creek bed, it would be difficult to upgrade it. No action planned.

**7.2 Use of New Donation Money** – dealt with above.

**8. MOTION: proposed by Steve Struthers to move to *in camera* for discussion on trail licences. Carried.**

No Motions arising from the *in camera* discussion.

**9. MOTION: proposed by David Boehm to adjourn at 09.35 pm. Carried.**

**Minutes recorded by David Boehm and written by John Peirce**

# GABRIOLA LAND AND TRAILS TRUST

## Board of Directors meeting Tuesday August 14, 2012, at WI Hall

**Present:** David Boehm, Tom Cameron, Jenni Gehlbach, Norm Harburn, Carol Hemrich, Anne Landry, Melanie Mamoser, John Peirce, Steve Struthers, Randy Young, Bob Weenk.

**Regrets:** Kerry Marcus, Colin Masson, Duane West. **Absent:** Rufus Churcher,

**Guests** Howard Houle, RDN rep. and Cameron Murray, landscape architect. At 7.15 Cameron Murray presented his design for the beach access stairs to be installed at the South Road community pocket park.

1. Meeting called to order at 7.30 pm by Peirce, who welcomed guest Howard Houle.
2. **AGENDA: Adopted by consensus.** Peirce noted that Duane West will not be presenting the Community Engagement report because he has resigned from the Board.
3. **MINUTES** from July 10, 2012: It was noted that Struthers had moved adjournment of the July meeting :). **MOTION: proposed by Bob Weenk, seconded Struthers to accept the minutes for the July 10, 2012 board meeting, as amended (names of two motions' proposers and seconders unrecorded). Carried.**
4. **CORRESPONDENCE:** Tabled
  - a letter of thanks from Gabriola Commons for our \$1000 donation for the Village trail segment.
  - the email correspondence between Kerry Marus and the Ministry of Forests and Lands and NRO, Nanaimo, regarding the moorage application in LeBoeuf Bay.
5. **REPORTS:**

### **5.1: President's report (attached)**

- The Elder Cedar covenant is now formally registered on title.
- Smith and Alysoun Wells have signed a trail licence across their property connecting Thompson Road to the Robinson Woods trail. Landowners have requested improved flagging on the Robinson Woods Trail to make it easier to follow. These projects are on Randy's work list for the trail crew.
- Peirce and Young have met with Rick Jackson (Fire dept) and Dean Gaudrie to discuss trail location across his land and public and fire department access to 707-acre Community Park from South Road. **ACTION: Peirce to follow up when Gaudrie is back from holidays at the end of the month.**
- Donations sub-committee will likely not meet until late September.

### **5.2: Treasurer's report (attached)—Cameron presented Anne Drozd's financial report in its more familiar and understandable format and reported current bank balances:**

- Chequing “Community Partner Package 00001: (0.01%) \$3,624.46
- Savings “Business High Interest Savings 00002: (1.2%) \$56,944.76
- Term deposit “GIC 3-year rate Climber 00008: (2.35%) \$49,596.59

**Major expenditure in July was \$1000 to Gabriola Commons toward trail construction from Huxley Park to the new crosswalk by the school. Boehm held the GaLTT's chequebook while Cameron was on vacation. Boehm reported the invoice for plasticizing maps was in the chequebook.**

**MOTION:** proposed by Tom Cameron, seconded by Bob Weenk that the listed new member applicants from July be accepted. Carried.

### **5.3: Trails work party report**

- **Young reported that he and other volunteers directed traffic during the formal opening of the clinic.**
- **Signs for 707-acre Park; posts are partially installed.**
- **Forty feet of boardwalk has been added at the Commons using wood from Don Butt's deck. There is still a bit more to do.**

### **5.4: Acquisitions & trails report:**

**Harburn reported that shortly after finalizing the Elder Cedar covenant, GaLTT received a request to allow remote reporting equipment on the well-head. Also, the covenant subcommittee**

has been working on GaLTT's response to the most recent draft of the Commons covenant. Both issues to be discussed fully *in camera*. In addition the Committee has worked on the Thompson trail connection to Sally Robinson Woods, and the trail connection to 707-acre Park through Dean Gaudrie's property. The Cameron trail is in progress.

ACTION: Harburn to write an article about our covenant and trail licence activity this year for the next newsletter.

#### 5.5 Community engagement report:

Peirce noted that Duane West has resigned from the board due to pressure of other commitments, and expressed our thanks for his contributions in the past. Boehm volunteered to chair the Community Engagement Committee.

5.5a Market and maps: Hemrich said that the market is going well and we are selling 15-20 maps a week there. We have sold or distributed to outlets all but 550 of the maps and we need to think about printing the next edition. It was noted that:

- The paper needs to be upgraded because the maps wear and tear rapidly with regular use.
- There are several inaccuracies (e.g., Eastholm) that need to be corrected.
- Outlets have requested that the price be in the top corner to be visible in counter displays.

ACTION: Cameron to accumulate needed corrections to the trail map.

There was a discussion of having all trails on Googlemaps, which Young said involves a ponderous process of approval for each "change". Cameron recommended that RDN be encouraged to mark their park trails on Googlemaps.

Hemrich thought that the possibility of monthly donations should be pitched more vigorously at the market display table when signing up new members. Cameron thought this could also occur when issuing the receipt for their membership fee.

ACTION: Hemrich and Cameron to find ways to encourage monthly donations to supplement the basic membership fee.

#### 5.5b Streamkeepers: Mamoser reported:

- First meeting of the Streamkeepers on July 26 at the Agi Hall was well attended by about 30 people. Presenter David Clapp was impressed by the turnout and by the collective expertise of the group. Next meeting will be on Thursday August 23 at 7pm in Agi Hall. Priorities will be discussed; and subcommittees created. They wish to prioritize mapping, signage and training.

MOTION: Proposed by Melanie Mamoser, seconded by Jenni Gehlbach that all hall rental fees for Streamkeepers' meetings during 2012 be paid by GaLTT. Carried.

- One of the local schoolteachers is interested in involving children in Streamkeepers' work.
- The forage fish workshop has been postponed.
- Sticklebacks have been found recently in Descanso Creek.
- They have set up a Facebook page but so far only three people "like" them!

5.5c Big Trees: Boehm reported that he has begun a list of big trees he knows about and their locations. He requested help.

ACTION: Peirce offered to help collate the data.

ACTION: Boehm to produce display list for the Market table and other community events.

ACTION: Boehm to send Gehlbach a list of significant trees found so far, if possible with photos, to be publicized in the next newsletter.

5.5d 707 Walks: Weenk reported that 8 to 10 people have attended the July and August guided walks in 707-acre Park so far. DISCUSSION: of whether the advertizing costs were worthwhile; we may need to cancel or change the format. Possible changes are: time?— evening or morning might be better because it's often too hot at 2pm in summer; stroller walks? monthly trail discovery walks? possible cooperation/publicity with walking group, which is now more "serious" and vigorous than it used to be.

#### 5.6 Communications report:

–Website: **The website has been updated regularly all summer with Young’s work party information and other current activities and news. Gehlbach has been working with Cameron Murray to adapt his trail map design to the interactive trails webpage, including map segments to accompany walk descriptions in various parts of the island**

ACTION: Gehlbach to update the trail-map webpage with the new maps in September.

–Logos: **Nigel Hart has retrieved GaLTT’s original logos from archive and they are in good condition.**

ACTION: Mamoser to ask her graphic artist colleague to convert Hart’s images into a more usable format.

–Newsletter: **A late-summer early-fall newsletter is planned now that the map has been launched, if articles can be accumulated in time. Judy Preston has agreed to do the layout.**

ACTION: Gehlbach is awaiting articles from Peirce, Harburn, and Boehm before sending text and photos to Preston.

5.7 POSAC report: **Young reported that 33 signposts were installed in 707-acre Park. There was a problem because some posts were 6x6 rather than 4x4, and will have to be reworked. They hope to install the maps next week. The next POSAC meeting will be in October. Houle commented that coordination had been good thanks to Young.**

**Boehm mentioned that he had personally cleared hogweed recently in provincial and regional park areas and wondered about the timing and methods of removal used in the past. DISCUSSION: of invasives removal and the need for work on the tansy ragwort again because it is a danger to browsing farm animals. Young suggested pulling and discarding the whole plants but putting the flowers in the green recycle bins to be composted at high temperature. The large infestation at the alpaca farm was noted.**

## **6. OLD BUSINESS:**

6.1 Fund raising: **No discussion. Peirce to convene meeting of fund raising group late in September to discuss donation issues and report back to the board.**

6.2 Logos: **Already dealt with in Committee reports.**

ACTION: Gehlbach to use the updated logos to design letterhead templates for Board use.

## **7. NEW BUSINESS:**

7.1 The Leboeuf foreshore application: **There has been a public notice about disposition of Crown Land in Leboeuf Bay and invitation for response before September 14, 2012. DISCUSSION: whether this issue was within our mandate and what the objections to the application were. Concerns included visual pollution and development of a pristine islet, private use of public land, and possible impacts on local wildlife. Some board members have already submitted their personal objections in writing to the government body involved.**

ACTION: Boehm to draft a letter to be sent by GaLTT (before September 14) regarding the application.

**8. *In camera* discussion: MOTION: proposed by Norm Harburn, seconded Steve Struthers, to move to *in camera* for discussion of covenant matters. Carried. Howard Houle left the meeting.**

**MOTION arising from the *in camera* discussion:** Proposed by Norm Harburn, seconded by Bob Weenk that GaLTT approves the request for a waiver to Section 4.2(c) of the Elder Cedar covenant, so as to allow solar remote reporting equipment to be added to the well head at Elder Cedar Nature Reserve. GaLTT to request that efforts be made to reduce the visual impact of the equipment by painting it black or green. Carried.

ACTIONS arising from the discussion of the Commons covenant: our covenants committee’s letter be sent to Gabriola Commons regarding the most recent draft of their covenant, and that an informal meeting be convened to discuss our concerns.

**9. MOTION: proposed Jenni Gehlbach to adjourn at 9.35pm. Carried.**

**Minutes recorded by Jenni Gehlbach**



# GABRIOLA LAND AND TRAILS TRUST

## Board of Directors meeting

Tuesday September 11, 2012, at WI Hall

**Present:** David Boehm, Tom Cameron, Jenni Gehlbach, Norm Harburn, Melanie Mamoser, Kerry Marcus, John Peirce, Steve Struthers, Randy Young.

**Regrets:** Carol Hemrich, Anne Landry, Colin Masson, Bob Weenk.

1. Meeting called to order at 7.30 pm by Peirce.
2. **AGENDA:** Two items added in New Business  
Item 7.1—Website expenses (Gehlbach)  
Item 7.2—Map.app (Mamoser).  
Amended agenda adopted by consensus.
3. **MINUTES** from August, 2012: **MOTION: proposed by Jenni Gehlbach, seconded by Steve Struthers to accept the minutes for the August 14, 2012 board meeting, as presented. Carried.**
4. **CORRESPONDENCE filed:**  
—a copy of the June 21, 2012 letter from Kerry Marcus to the Oljaca family regarding a possible trail licence on their Balsam Road property.
5. **REPORTS:**

### 5.1: President's report

- Dean Gaudry has agreed to a trail licence covering a trail on the north side of his property that will become the access from South Road to 707-acre Park. Randy has the relevant GPS coordinates and is ready to clip the trail as soon as the licence is finalised. The trail will probably be named "Wilkinson Way" (for the owner of a Vancouver Island sustainable forestry operation).

- The Surveyor General has approved in principal the draft covenant on Sally Robinson's property. Sandy Tassel of AFCLT will be on island this weekend and meeting Sally and some board members for dinner at the Peirces' house.

-Peirce has talked with Matt Richardson, a Nanaimo lawyer who has agreed to look at our documents to do with the AFCTL process and our licence agreements and perhaps offer some outside perspective. Struthers noted he is on island on Wednesday.

– He is investigating the best way to approach Rooks and the owner of Link Island about AFCLT advantages when covenanting land.

**ACTION: Gehlbach** to obtain contact information for the owner of Link Island.

–He noted the active conservation society on Denman Island (similar in size to Gabriola, though with fewer people) and liked their "Land Steward" signage.

**ACTION: Peirce** to follow up on the concept of Land Stewardship.

**5.2: Treasurer's report**—Cameron noted that he and Anne Drozd have been away, so current accounting figures are not available for the meeting.

**ACTION: Cameron** to circulate the month-end figures ASAP.

–Major expenditures in August were for Streamkeepers' meeting hall rental, and ~\$356 for newspaper ads about the 707-acre Park guided walks.

–Drozd had previously circulated the list of new/renewing members during August.

**MOTION: proposed by Tom Cameron, seconded by David Boehm that the listed new/renewing member applicants during August be accepted. Carried.**

–Because Duane West has resigned from the Board, another cheque-signer is needed.

**MOTION: proposed by Kerry Marcus, seconded by Norm Harburn, that Duane West be removed from the list of GaLTT cheque signatories and Jenni Gehlbach be added. Carried.**

### 5.3: Trails work party report

- Young reported that Cameron took over the Tin Can Alley clean-up and it looks good.

- The new Wells trail (a distance away from the official road allowance) to Sally Robinson Woods was

inaugurated and the trails in SR appropriately extended to link with it. No signs have been put up because the licence for the new trail has still to be authorized.

–Young showed a simple cedar-board sign mounted on rebar which provides a discreetly visible trail sign at minimal cost. The lettering and GaLTT logo are on stiff card that can be mounted on the board and lacquered over with waterproofing.

–Young noted that the new Gaudry trail will require signage plus signs about parking, and about the relocation near the old trailhead.

**ACTION: Harburn** to call Gaudry about signing the trail licence.

#### **5.4: Acquisitions & trails report:**

Harburn reported that his sub-committee has been following up on Wells and Gaudry trails.

#### **5.5 Community engagement report:**

**5.5a Market:** Hemrich will be away for much of the next couple of months. Boehm reported for Hemrich that the market is going well though it is slowing now that the summer visitors are gone. Having Streamkeepers at our table has provided a lift. When the weather is good we are outside, which brings more people to the table too. Map sales have been slowing a bit, though sales are still good at our outlets around the island. We need to reorder with revisions. We also will need new GaLTT brochures soon.

**ACTION: Cameron and Gehlbach** to renew/revise GaLTT's brochure possibly to include references to covenants and trail licences.

**ACTION: Boehm** to work the market table on September 29;

**ACTION: Gehlbach** to work the market table on October 6.

**ACTION: Mamoser to give Boehm** materials for the Streamkeepers' table display

**5.5b Streamkeepers:** Mamoser reported:

–They have had six new members partly as a result of the market table. Response is good, though only five people turned up for their second meeting.

–Possible dates for the course are 3/4 November or 17/18 November. So far only two people have expressed interest in the training, which may be due to a lack of interest by the membership in scientific methodology. If there's not enough support, they may combine with NALT and meet at the hatchery for the course.

–They hope to get the names of landowners through whose property their three selected streams run from Islands Trust, but may have to go through RDN.

– Next meeting is Tuesday 26 September at 7.30 in WI Hall.

**5.5c Big Trees:** Boehm reported that he has begun a list of big trees he knows about and their locations, which he has sent to Gehlbach and Peirce. **DISCUSSION:** It is important to involve the wider community in this project, not just the Board. Maybe teachers at the school could help involve some children.

**ACTION: Peirce and Boehm** to meet to codify existing information and highlight challenges that need decisions or strategies to handle.

#### **5.6 Communications report:**

Cameron reported that Howard Houle has requested that RDN's trail maps be included in their website. Cameron feels that RDN should deal with Google about putting their park trails on the Google Maps (see also Item 7.2).

–**Website:** Gehlbach reported that she has worked with Mamoser to put information about Gabriola Streamkeepers on the GaLTT home page, and a link to their stream map. Streamkeepers will decide whether they need to develop their own page or have a link to a "Gabriola's streams" page on the GaLTT site, which would include Streamkeepers' activities and information.

We have had very enthusiastic responses from members to the newly mounted interactive trailmap linked to trailmap segments next to the walk descriptions. Traffic was so heavy it crashed the site after we exceeded our monthly bandwidth in less than 10 days. Gehlbach has expanded the site's storage and bandwidth to accommodate the changes. (See Item 7.1)

–**Logos:** After further revisions, Danielle Rudischer has sent Gehlbach the newly formatted GaLTT logos. Gehlbach sent copies to Judy Preston for use in laying out paper materials.

–**Newsletter:** Gehlbach proofread Preston’s layout draft of the Fall newsletter today and hopes to have it at the printer tomorrow.

**5.7 POSAC report:** Young reported that the map signs are now installed in 707-acre Park and the signage is nearly complete. There will be a “Dig-In” celebration on Sunday 30 September for GaLTT.

–Sunday September 16 Tansy ragwort bash will concentrate on Harrison Way and the roadway near the Campground, since Nick Doe has cleared North and South Roads.

–RDN Park management on Gabriola is inefficient because of the logistics and multiple personnel involved. Young would like to see the Gabriola Recreation Society be expanded to become Gabriola Parks and Recreation Society.

**ACTION: Gehlbach** to include this in the Agenda for discussion at the October Board meeting.

## 6. OLD BUSINESS:

**6.1 Fundraising for covenant maintenance and land acquisition:** No meeting has happened yet. Mamoser said Streamkeepers may be interested in helping to fundraise, because several of their members have experience in this area.

**ACTION: Peirce** to schedule a fundraising meeting with Cameron and Harburn and a Streamkeepers representative.

**6.2 Robinson Woods covenant process:** It is too early to “go public” with this covenant process. Discussions will continue to be *in camera*.

**6.3 LeBoeuf Bay foreshore development** letter draft. Not submitted to the meeting.

**ACTION: Boehm** to send copies to Peirce and Gehlbach ASAP for circulation and submission before the Sept. 14 deadline.

## 7. NEW BUSINESS:

**7.1 Website expenses:** To expand GaLTT’s storage and bandwidth capacity with our website service provider (Doteasy) Gehlbach has paid for a three-year contract to minimize monthly costs. The total bill was \$US488.06 (buying service for 3 years). She requests reimbursement for this expense.

**MOTION: proposed by Jenni Gehlbach, seconded by Tom Cameron that funds be released to reimburse Gehlbach for costs related to the recent website expansion. The amount to be approximately Cdn\$500. Carried**

**ACTION: Gehlbach** to submit the Invoice (US dollars) and her Visa Statement (Canadian dollars) to Cameron and Drozd for repayment.

**7.2 GaLTT map.app** (See also Item 5.6 re RDN and Google) Mamoser wishes GaLTT to develop a map.app for cellphones, which are increasingly the way people communicate with each other and the web. Gehlbach stated this is currently beyond her expertise, although our website’s trailmap page does link with Randy Young’s phone-friendly site.

**ACTION: Gehlbach** to ensure the website’s link to Young’s site is efficient and to further explore the possibility of a map.app .

## 8. *In camera session:*

**MOTION: proposed by Norm Harburn, seconded Steve Struthers, to move to *in camera* for discussion of covenant processes and costs and proposed conservation initiatives. Carried.**

**MOTION arising from the *in camera* discussion: Proposed by Tom Cameron, seconded by Steve Struthers to approve the release of funds up to a maximum of \$10,000 to contract for baseline documentation regarding the Robinson Woods covenant project and to pay for an environmental hazards assessment. Carried.**

**9. MOTION: proposed by David Boehm to adjourn at 9.25pm. Carried.**

**Minutes recorded by Jenni Gehlbach**

# GABRIOLA LAND AND TRAILS TRUST

## Board of Directors meeting Tuesday October 9, 2012, at WI Hall

**Present:** David Boehm, Tom Cameron, Jenni Gehlbach, Anne Landry, John Peirce, Steve Struthers, Bob Weenk, Randy Young.

**Regrets:** Carol Hemrich, Norm Harburn, Kerry Marcus, Colin Masson. **Absent:** Rufus Churcher, Melanie Mamoser

1. Meeting called to order at 7.30 pm by Peirce.
2. **AGENDA:** One item added in New Business:  
Item 7.4—Chichester right of way (Boehm)  
Amended agenda adopted by consensus.
3. **MINUTES** from September: **It was noted that in Item 5.1, the lawyer's name is Matt Richards, not Richardson. MOTION: Proposed by Jenni Gehlbach, seconded by Steve Struthers to accept the minutes for the September 11, 2012 board meeting as amended. Carried.**
4. **CORRESPONDENCE filed:**  
–Cameron filed a letter from Brenda Light of Coastal Community Credit Union about their Customer Automatic Funds Transfer System.  
–Peirce distributed a Land Trust Alliance pamphlet titled “Saving your Land”, about conservation options.
5. **REPORTS:**

### **5.1 and 5.4: President's report (attached) and covenant work**

–Much of Peirce's time has been spent on the Robinson Woods covenant discussions this month. Draft Covenant version 10.1 will be sent to American Friends of Canadian Land Trusts (AF) tomorrow. Currently AF has concerns about the mediation clause.

–David Kirk's appraisal, Joel Shandro (EBA Engineering)'s environmental assessment, and Doug Hopwood's baseline assessment are underway. Harburn and Landry are writing a management plan.

–The Peirces' dinner with Sandra Tassel of AF and Sally Robinson went well.

–Following the recent article in the Sounder about AF, he had a call from another landowner interested in eventually donating her land to the Gabriola community (to be discussed further *in camera*). She is also interested in signing a trail licence meanwhile.

–Covenant committee and Struthers met with the Commons covenant committee and had a good discussion, though without agreement. They will work on their Stewardship Plan and this may highlight some of the challenges we have presented.

**ACTION: Peirce and Struthers** to meet with lawyer Matt Richards October 10.

### **5.2: Treasurer's report**—Cameron reported current bank balances:

- Chequing “Community Partner Package 00001: (0.01%) \$3,349.09
- Savings “Business High Interest Savings 00002: (1.2%) \$57,958.71
- Term deposit “GIC 3-year rate Climber 00008: (2.35%) \$49,596.59

Major expenses this month were payments of: \$1000.00 to EBA Consultants for an environmental assessment; \$489.11 to Doteasy (via Jenni Gehlbach) for expanded website service; and \$312.48 to Gallery Press for printing the newsletter.

–Drozd had previously circulated the list of new/renewing members during September.

**MOTION 1: proposed by Tom Cameron, seconded by Bob Weenk that the listed new and renewing member applicants during September be accepted. Carried.**

–CCCU has explained what is needed to enable automatic deposits and other electronic banking services. There will be a one-time set-up fee of \$175.00 payable by GaLTT for the digital certificate that is downloaded to GaLTT's computer(s) providing access to the system, and thereafter a \$15 monthly fee.

**MOTION 2: proposed by Tom Cameron, seconded by Jenni Gehlbach that GaLTT implement a Customer Automatic Funds Transfer System (CAFTS) that will allow GaLTT to manage automatic monthly deposits and other electronic banking functions. Carried.**

–We have been advised by the CCCU that our September motion regarding cheque signers was inadequate—all signers must be named.

**MOTION 3: proposed by Tom Cameron, seconded by Steve Struthers, that the signing authority for GaLTT’s CCCU accounts be updated as follows. Any two of the following four board members are required to sign cheques and other instruments:**

- Tom Cameron, Treasurer and Board Member
- Randy Young, Board Member
- Jenni Gehlbach, Secretary and Board Member
- David Boehm, Board Member.

**Carried.**

### **5.3: Trails work party report**

–A work crew held a tansy bash by request at the end of September

–All RDN signs are now installed in 707-acre Park

–Work on the trail on the north side of Dean Gaudry’s property is ready to go as soon as the licence is signed. An old semi-submerged log needs to be removed because it is a cycling hazard.

–He has already installed thirteen of GaLTT’s new trail signs at a cost of only \$106. They are at Clarendon (to the water tank), Brockley, Barrett, and Robinson Woods (7 signs).

–He is investigating printing future signs on plastic paper to save a work step.

On behalf of the board, Peirce commended Young on his work.

**5.4: Acquisitions & trails report:** (see 5.1 above) Landry reported that Alysoun Wells will bring the signed trail licence this week. Gaudry’s trail will require some chainsaw work to remove trees that are across the trail. Gaudry has said he is willing to participate in a media event when the trail is opened.

DISCUSSION: about the importance of removing hazards and of preserving habitat.

**ACTION: Harburn** to finalize Gaudry’s licence and organize a public announcement.

### **5.5 Community engagement reports:**

**5.5a Market:** Gehlbach reported for Hemrich that the final market was quiet, though a few maps were sold. Gehlbach and Struthers helped Hemrich staff the table at the Commons Fall Fair and had discussions with visitors about trail locations and beach accesses.

**ACTION: Hemrich** will organize our display table at the Christmas Craft Fair.

**5.5b Streamkeepers:** No report.

**5.5c Big Trees:** No report

**ACTION: Peirce and Boehm** to meet this week to codify existing information and highlight challenges that need decisions or strategies to handle.

### **5.6 Communications report:**

–**Website:** Gehlbach reported that she has updated the GaLTT home page with Young’s October work party details, a link to download the newsletter, and notice of the next Streamkeepers meeting. She has put a link to AFcCLT under “Related Organizations”. She will soon upload two new pages: a “Gabriola Streamkeepers” page to be accessed by a button under “Related Organizations”; and a “Streams and Wetlands” page to be accessed under our “Gabriola’s Landscape” group of buttons. She is currently working with Cameron Murray to design a map of the streams and wetlands to include on this page.

–**Map.app:** Vancouver Parks and Rec. Dept. has developed a map.app for their trails and campgrounds. Gehlbach has requested Howard Houle to suggest that RDN’s Parks dept. piggyback on Vancouver’s app. and apply it to local trails. Meanwhile, our website trail map segments and walk descriptions are accessible on mobile devices, as is Young’s gps-sensitive trailmap site.

–**Facebook:** Gehlbach will (reluctantly) develop GaLTT a Facebook site if the Board wishes.

**DECISION:** Our website will suffice for now, but we should stay open to the idea.

–**Newsletter:** The Fall newsletter is downloadable but has also been printed and distributed at the market table and is available through the Visitors’ Information office. Cameron has mailed copies to GaLTT members without email or computer access.

–**AGM:** Peirce reminded Gehlbach that the AGM needs planning soon. He suggested one possibility for a speaker: the head of Galiano Conservancy” featured in Islands Tides recently.

**ACTION: Gehlbach** to start the AGM planning process and investigate Galiano Conservancy’s leader as a possible speaker.

**5.7 POSAC report:** No recent meetings. Nothing to report.

## **6. OLD BUSINESS:**

**6.1 Fundraising** for covenant maintenance and land acquisition: **No meeting yet.**

**ACTION: Peirce** to meet with Mamoser, Harburn, & Cameron on Saturday October 13, at 9am.

**6.2 Robinson Woods:**

–Most of the mechanics for establishing a covenant are done and we are just working through the process (see Item 5.1). Peirce is the signing authority for the documents.

–The old well on the property is a hazard, currently fenced with recycled materials. Young presented a plan and budget for new fencing, to cost approximately \$600. **DISCUSSION:** Should the well be filled to remove it as a hazard, or preserved as an historic artifact and fenced accordingly? Should our insurers be more specifically alerted to it as a potential hazard?

**DECISION:** GaLTT will not proceed with the more expensive fencing until these issues are resolved.

**ACTION: Cameron** to discuss the well with our insurers and other relevant parties.

## **7. NEW BUSINESS:**

**7.1 Gabriola Parks and Rec:** Young said that RDN Park management on Gabriola is currently inefficient because of the logistics and multiple personnel involved between decision and action. Young would like to see the Gabriola Recreation Society be expanded to become Gabriola Parks and Recreation Society with a budget for planning and management of Gabriola’s Community parks. This would give Gabriolans more timely and economical control of local park issues. Informal discussions have been held with Virginia Ebbels (Gab. Rec. Soc.) who thinks it’s a good idea.

**ACTION 1: Young** to pursue this possibility at POSAC and with Howard Houle.

**ACTION 2: Gehlbach** to include this on the November board meeting agenda.

**7.2 November & December meetings:** Peirce will be away in November and possibly December.

**ACTION: Masson** officially should Chair those board meetings as VP, but if he cannot, other board members may need to step in. Cameron will be responsible for the agenda of both meetings.

**7.3 December social:** Pending discussions with Lynn, Young offered to again host the December Board meeting and potluck social.

**ACTION: Young** to talk to Lynn!

**7.4 Chichester right of way:** Boehm noted Rick Jackson’s statement in the newspaper this week about the fire hazard in this area and the ability of fire trucks to access the area. There are significant large trees in the area that he would not wish to be removed.

**ACTION: Boehm** to follow up with Rick Jackson about access to this area.

## **8. MOTION: proposed by David Boehm, seconded Jenni Gehlbach, to move *in camera*. Carried.**

Discussion of:

- (1) a letter from GaLTT to a landowner regarding a new potential covenant
- (2) an approach to GaLTT by another local landowner seeking to donate land to the community
- (3) rights of way in the Descanso Valley area.

**MOTION: proposed by Tom Cameron, seconded Steve Struthers to move *ex camera*. Carried.**

## **9. MOTION: proposed by David Boehm to adjourn at 9.30pm. Carried.**

# GABRIOLA LAND AND TRAILS TRUST

## Board of Directors meeting

Tuesday November 13, 2012, at WI Hall

**Present:** David Boehm, Tom Cameron, Rufus Churcher, Jenni Gehlbach, Carol Hemrich, Norm Harburn, Melanie Mamoser, Kerry Marcus, Steve Struthers, Bob Weenk.

**Regrets:** Anne Landry, John Peirce, Colin Masson, Randy Young.

1. Meeting called to order at 7.30 pm by Cameron.
2. **AGENDA:** Agenda adopted by consensus.
3. **MINUTES** from October: **MOTION: Proposed by Jenni Gehlbach, seconded by Steve Struthers to accept the minutes for the October 9, 2012 board meeting as presented. Carried.**

4. **CORRESPONDENCE:**

- Marcus filed a new letter to the Oljaca family dated October 29 regarding a possible trail licence.
  - Gehlbach filed for Peirce the response from the Ecological Gifts Program (see Item 7.2).
  - GaLTT’s new filing system is now in place. Correspondence and documents from 2009 to the present are in a filing cabinet at Gehlbach’s home. Archival documents pre-2009 are stored at Cameron’s home.
  - Gehlbach received from Cameron a post-office-box key to ease document transfer.
- ACTION: Cameron** to ensure Gehlbach’s name/home is included on the insurance policy.

5. **REPORTS:**

**5.1: President’s report (attached) and covenant work**

–Peirce had previously circulated his report for October, which is attached. He has worked with Robinson and American Friends regarding Robinson Woods; with Ulrike Porat re Wise Acre Woods; with Harburn re Gaudry’s trail licence; with Cameron re insurance coverage of trail licences; with Boehm re Big Tree registry; with Fundraising committee re donations and bequests; with Streamkeepers to obtain landowner names and addresses; with Gehlbach to centralize document storage.

**5.2: Treasurer’s report**—Cameron reported current bank balances:

- Chequing “Community Partner Package 00001: (0.01%) \$7682.93
- Savings “Business High Interest Savings 00002: (1.2%) \$57,116.70
- Term deposit “GIC 3-year rate Climber 00008: (2.35%) \$49,596.59

–We have received another \$5000 donation of appreciated Bonds via Canada Helps.

–Major expenditures in October were \$1000 to EBA Consultants, \$600 to Doug Hopwood for the baseline report, \$106 to Arbutus Building Supplies and \$312.48 to Gallery Press.

–Drozd had previously circulated to the board Statements of our Current Financial Position; Operations and Changes in Equity; and Fundraising details for the year to date. Our financial situation is good.

–Drozd also circulated the list of new/renewing members during October.

**MOTION: proposed by Jenni Gehlbach, seconded by Norm Harburn that the listed new and renewing member applicants during October be accepted. Carried.**

–The Fundraising Committee has set some earning objectives and have approached the Vancouver Foundation Committee regarding establishing an endowment fund that could produce income for (e.g.,) covenant maintenance.

–The documentation for automatic fund transfer arrangement at CCCU is nearly complete.

**ACTION 1: Cameron** to approach current monthly donors who are members of CCCU to change to automatic transfer (and possibly increase their donation).

–Our previous accountant Richard Welsh has died and his family has suggested *in memoriam* donations to GaLTT. **DISCUSSION** of ways to acknowledge such donations (such as cards).

**ACTION 2: Fundraising Committee** to organize a way to acknowledge *in memoriam* donations.

### **5.3 and 5.7: Trails work party and POSAC reports (see attached for details)**

Young had circulated to the Board his report for trails committee and POSAC. To summarize:

- Work on the two new trails (Gaudry’s Wilkinson Way and Porat’s Wise Acre Woods) including signage.
- Elder Cedar trail maintenance work
- POSAC discussions of South Road stairs, Mudge Island water access; 707-signage and culvert work; Coats Marsh cabin upgrade; Rollo McClay pond and pumphouse work; Huxley Park survey and process planning; Ivory Way pedestrian gate; Coast Invasive Plant Committee mapping in 707; 707 parking at Stumps entrance on North Road; RDN vs. MOTI re roadside trails; Bell’s Landing repair..

### **5.4: Acquisitions & trails report: Harburn reported:**

- The two new Trail Licences with Porat and Gaudry are complete and Gaudry has expressed willingness to participate in a press release and/or ceremony to open Wilkinson Way Trail.
- The new GaLTT trail signs are more waterproof than the first try. Also, several of the Ratepayers’ Association mailbox notice boards around the island need repair or replacement, and he would like to see each one include a small local trail map with “You are here” pointer.

**ACTION: Harburn and Young** to pursue the idea of local notice board maps.

- Harburn had contacted Island Tides about the cost of the 4-page insert about Galiano Conservancy, which was \$1800. The paper is delivered to 18,000 homes in the Gulf Islands.

**ACTION: Harburn and Gehlbach** to discuss possibilities for an article to be published in Island Tides about the Gaudry Trail and/or the Robinson Woods covenant with American Friends.

### **5.5 Community engagement reports:**

**5.5a Craft Fair Table** and new art cards for sale: Hemrich has booked the Craft Fair table for December 15. Barb Hague attended the meeting to show new cards designed by Cameron Murray that can be sold directly to our members and to the public at Craft Fairs and the Market as a fundraising project. Four designs are based on the small watercolour building icons that were used on the trail maps. Costs (without tax) will be roughly 98c each plus 14c for envelope. We could sell them for \$4. each or four for \$15.

**ACTION: Hague** to order 50 of each design and to ensure that GaLTT’s website address is included on the back of each. She will pass them to Hemrich for sale at the Craft Fair.

**ACTION: Gehlbach** to email GaLTT members about the cards (Hague offered to deliver them!) and about the Craft Fair date (see also item 5.6).

**5.5b Streamkeepers:** Mamoser reported that 14 people attended the October 22 meeting including one trustee. They have 40 on their mailing list. They have set up three committees: landowner outreach (to obtain permission/cooperation for cleanup); fundraising (for training and tools); and school liaison via Ms Peacock (for a December classroom visit and a January field trip). They have cleaned up Mallett Creek near the ferry terminal, including removing an old lawnmower. Because the three creeks originally chosen were not officially mapped, they have decided to focus on Castell Creek, which runs into the Salt Marsh at Lock Bay. **DISCUSSION:** whether GaLTT’s insurance could cover Streamkeeper volunteers and whether volunteers needed to be members of GaLTT.

**ACTION: Cameron** to check with GaLTT’s insurers whether Streamkeeper volunteers can be covered, as well as our trail volunteers. Do volunteers have to be members to be covered?

**5.5c Big Trees:** Peirce and Boehm have met to set up a spreadsheet for the Big Tree registry. Boehm is attempting to contact Mark Coats about measuring large trees near the cliff on his land.

### **5.6 Communications report:**

- Website:** Gehlbach has updated the site with the two new trail licences, Young’s work party details, and notice of the next Streamkeepers meeting. She has a first draft of a watercourse map from Cameron Murray and hopes to get the two new pages up and running in the next week.
- She worked with Cameron (Tom), Hague, & Murray on the cards for the Craft Fair. Also, for next year’s market, they plan to have cards with trail-map segments and watercolours of local wildlife, with a walk description printed on the back. Mamoser suggested giving donations as gifts—notices of them to be tucked into our cards.



- ACTION 1: Gehlbach** to notify members of the new automatic transfer arrangement at CCCU for monthly donations giving Cameron’s contact information.
- ACTION 2:** Gehlbach to encourage members to make a donation to GaLTT in someone’s name as a Christmas Gift, to be sent in one of the new cards.

**6. OLD BUSINESS:**

**6.1 Fundraising** for covenant maintenance and land acquisition: Already dealt with in Item 5.2.

**6.2 Robinson Woods:**

–Covenant negotiations are proceeding on schedule. The overall management plan consisting of our stewardship plan and the baseline study by Hopwood were sent to Sandy Tassel (American Friends) and Sally Robinson with maps on November 7.

**ACTION 1: Harburn** to sign off the baseline document.

**ACTION 2: Cameron** to pay Hopwood the outstanding invoice for the baseline assessment.

**6.3 and 6.4 Gabriola Parks and Rec. Society** and December meeting & party.

**ACTION: Young** to deal with these by email.

**7. NEW BUSINESS:**

**7.1 AGM:** Phoenix Auditorium at The Haven has been booked for Monday evening February 4, 2013 for our AGM. Cameron said that Masson will be resigning from the board.

**ACTION 1: Gehlbach** to send out a list of board members up for re-election.

**ACTION 2: Board members** to let Gehlbach know if they will continue or stand again and also to canvas possible new board members to replace Duane West and Colin Masson.

**ACTION 3: Gehlbach** to convene an AGM committee to deal with organizing the AGM.

**ACTION 4: Boehm** to initiate contact with a Galiano Conservancy director to invite him to be our AGM speaker.

**7.2 Motion proposed by Bob Weenks, seconded by Jenni Gehlbach to approve the wording of an amendment to our by-laws to be voted on by our members at the AGM, as required by the Ecological Gifts Program, as follows: *New by-law clause 9.3: Further to the protection in perpetuity of Ecological Gifts, all such properties would be disposed to eligible Ecological Gifts Program recipients, before or separate from any payment of the organization’s debts.***

**Carried.**

7.3 Information only.

7.4 and 7.5 discussions deferred to December.

**7.6 Bachman covenant** monitoring and the effects of Wharf Road work. Cameron has made measurements of the area needing reclamation/stabilization work. In general the area looks good but the ditch needs cleaning out because an arbutus tree fall had blocked it.

**ACTION: Harburn** to contact Islands Trust about the conditions of the area.

8. No *in camera* discussion was needed.

**9. MOTION: proposed by David Boehm to adjourn at 9.30pm. Carried.**

**Minutes recorded by Jenni Gehlbach**

# GABRIOLA LAND AND TRAILS TRUST

## Board of Directors meeting

Tuesday December 11, 2012, at Randy Young's house

**Present:** Tom Cameron, Rufus Churcher, Jenni Gehlbach, Carol Hemrich, Norm Harburn, Randy Young.

**Regrets:** Anne Landry, Melanie Mamoser, Kerry Marcus, John Peirce, Steve Struthers, Bob Weenk.

**Absent:** David Boehm.

1. Meeting called to order at 6pm by Cameron, without a quorum.
2. **AGENDA:** Agenda adopted by consensus.
3. **MINUTES** from November: motion to accept minutes deferred until January's meeting.
4. **CORRESPONDENCE:**
  - Invoices received by Gehlbach from Shingle (paper) and Sounder (electronic) for AGM notices; transferred to Cameron for payment.
5. **REPORTS:**
  - 5.1: President's report.** The Islands Studies Conference to be held on Gabriola next May has invited GaLTT to participate in a round-table discussion about Land Trusts. Cameron and Peirce will do this.
  - 5.2: Treasurer's report**—Cameron reported current bank balances:
    - Chequing “Community Partner Package 00001: (0.01%) \$4875.01.93
    - Savings “Business High Interest Savings 00002: (1.2%) \$108,441.79We did not renew our GIC; it is incorporated into the high interest savings account until we decide how/where to invest it (e.g., Vancouver Foundation).
    - \$3370 spent this month includes CAFT costs, our insurance premium, and legal documentation for the Robinson Woods covenant.
    - He and Drozd are still working on the CAFT system for automatic monthly donations and setting up on-line banking capability.
    - Drozd had previously circulated to the board statements of our current financial position (attached).
    - He has pre-booked and paid for WI Hall for all our 2013 meetings.
    - He has acknowledged \$240 (from 5 donors) of *in memoriam* donations for Richard Welsh.
  - 5.3: Trail work** Young reported
    - He has reported to the RCMP that the trail sign at Barret Road has been stolen.
    - He led a successful trail work party in Wise Acre Woods (confusing loops) and 16 people worked the St Catherine's Ave Trail this weekend. There will be no trail work on December 23.
    - On Thursday at 10am Jeff Ralph will lead a covenant restoration project on Wharf Road, planting ferns on the eroding bank at the top end.
    - He will contact contractor Stewart Denholm regarding receiving the materials from dismantling the South Rd stairs. ACTION: Gehlbach to send Young Stewart's phone number.
    - Rick Jackson has said no to a new gate at Gaudry's private road because RDN will not pay for it. ACTION: Harburn will discuss the gate with Gaudry.
    - He has used more of Butt's fir lumber for ditch-crossing at Daniel's Way, at a dip in the Gaudry trail, and along the path at Dragon's Keep. There is framing for another 40' of boardwalk in Young's yard.
    - Young has surveyed the MacDonald West trail by measuring through the ~10" deep water. He estimates the cost for purchased frames for the project will be roughly \$3000.
  - 5.4: Acquisitions & trails report:** Harburn reported:
    - We need to meet regarding an Islands Tide spread in January to publicize what we do, inform people about AFCLT, and possibly to raise funds.ACTION: Harburn to initiate a meeting with Gehlbach and others about the article's contents.
    - A Sounder reporter is interested in writing an article about Gaudry's Wilkinson Way trail.

## **5.5 Community engagement reports:**

5.5a Craft Fair Table: Hemrich and Cameron will manage the Craft Fair table on December 15 from 11 ‘til 6. Barb Hague has delivered the new art cards.

5.5b Streamkeepers: Gehlbach read Mamoser’s report (attached). Cameron reported that our insurance covers all our volunteers, whether they are GaLTT members or not. This could include Streamkeepers’ volunteers.

5.5c Big Trees: No report.

## **5.6 Communications report:**

**Website:** Gehlbach reported she has

–launched the two new web pages about Streamkeepers and about Gabriola’s streams and wetlands including Cameron Murray’s new watercourses map.

–updated the site with recent work party details and notice of the next Streamkeepers meeting.

–included a notice about the new art cards and the Craft Fair table

–inserted an AGM notice (to be posted Dec 12).

**Member email notifications:**

–emailed members about the new art cards and the Craft Fair table

–emailed members about the AGM and the proposed resolution to add a new by-law 9.3.

Cameron notified non-email members by regular mail.

**Publicity:**

–written brief articles about recent GaLTT activities for the two newspapers last week.

–placed legal notices about the AGM and the proposed resolution changing our bylaws in both newspapers this week (within the constitutionally required 45 days of the AGM).

## **6. OLD BUSINESS:**

**6.1 Formation of a Gabriola Parks and Recreation Society.** Young reported that Howard Houle says this is not feasible at this time.

**6.2 AGM speaker:** Harburn reported that the Galiano Conservancy Director has expressed willingness to speak at our AGM.

**ACTION: Harburn** to get a firm commitment from this speaker as soon as possible.

**AGM election of directors:** Gehlbach reported that Struthers is standing down at the AGM, so we will need at least three new candidates for the Board. Churcher reported that Madeleine Ani (spelling?) is a lawyer newly on Gabriola who may be interested.

**ACTION: Gehlbach** to email our members to seek new board candidates.

**ACTION: Churcher** to approach Ani about serving on the board.

**6.3 Honeysuckle Lane.** Young reported that the people with the mineral claim have offered to sell it to us for \$30. Discussion deferred to the next meeting.

**7. & 8. There was no new business** and no *in camera* discussion was needed.

**9. MOTION: proposed by Jenni Gehlbach to adjourn to the potluck party at 7.08pm.**

**Minutes recorded by Jenni Gehlbach**